

Water and Sewer Board Meeting Minutes March 17, 2026

Present: Heather McElroy, Mark Vaillancourt, Maria Perry, Kean Galunas, and Teresa DeBonville.

Attending virtually: Michael Strait, Bruce Webster, and Mike G.

Heather McElroy called the meeting to order at 5:30 PM

Updates to the Agenda: An Executive Session will be needed to discuss a legal matter.

Public comment: None

Cross Street Project: Heather has started working on the RFP for this project and will meet with Zach on the wording for a couple of specs for this project.

Trailer stocking: The board went over the three final quotes for the items needed to stock the trailer. The generator was removed from the lists. Mark Vaillancourt also stated that he wants to add the cost of purchasing lumber to the list to build shelves in the trailer. Mark Vaillancourt motions to award Gervais Ace Hardware as the company to purchase all items at the cost listed on the quote, with the addition of the lumber and supplies needed to build shelves in the trailer. The cost of the equipment will be split between the water and sewer expense accounts with a bigger percentage of the costs allocated to the water account. Heather McElroy seconds the motion, all in favor, so carried. Maria Perry abstained.

Meters: Heather will make a call to Zach and H2O about the status of the meters being installed for an update and a definitive timeline on the finish date.

Reservoir Lining: We have a tentative date of the end of April as a starting date to start this project.

WWTF Update: The project is moving along well. Mike informed the board that we have met our cap in spending for the USDA Loan and will be moving on to the USDA Grant to spend on this project.

Water Treatment Update: Mike informed the board that the USDA funding application has been submitted for this project. Mike also informed the board that as of today, March 17, 2026, Senator Welch has opened the portal for the funding package, so Mike will apply for this.

Truck Cap: The truck cap has been put on the town's maintenance truck, and the tunnel cover for the new water department truck has been installed.

Approve the minutes of the previous meeting: The board reviewed the minutes of the February 17, 2026, meeting. Mark Vaillancourt motions to approve the minutes as printed. Heather McElroy seconds the motion, all in favor, so carried. Maria Perry abstained.

Other business: Mike informed the board that the billing for this quarter has gone out, and this quarter does have the new rates applied.

Mark Vaillancourt discussed changing the funding for the fire hydrants being applied to the taxpayers, instead of just the water users and the process to do this was discussed.

A motion to enter executive session to discuss a legal matter under the provisions of Title 1, Section 313 of the Vermont Statutes finding that premature knowledge would substantially disadvantage the town was made by Mark Vaillancourt. Maria Perry seconds the motion, all in favor so carried. The board entered Executive session at 5:55 PM

Mark Vaillancourt motions to exit executive session at 6:10 PM. Maria Perry seconds the motion, all in favor, so carried. No action was taken.

Mark Vaillancourt motions to adjourn the meeting. Maria Perry seconds the motion, all in favor, so carried.

Meeting adjourned at 6:11 PM