

## Water and Sewer Board Meeting Minutes February 17, 2026

Present: Heather McElroy, Mark Vaillancourt, Bruce Webster, Zach Letourneau, Kean Galunas, and Teresa DeBonville.

Attending Virtually: Mike Strait.

Heather McElroy called the meeting to order at 5:30 PM.

Update the Agenda: Quotes on tool request.

Public comments: None.

Cross Street Project: Heather and Mike will work on the RFP for this project when Mike is in town next week February 23-27, 2026.

Trailer Stocking: The board looked over the quotes for the trailer stocking and realized that some items listed needed to be removed from the quotes. The quote will be adjusted and given back to the three vendors for a new quote.

Needed, but not listed on the quote, was a falltech harness at a cost of \$3,605.60. This is needed for the safety of the workers. A motion was made by Bruce Webster to purchase the falltech harness at the cost of up to \$4,000.00 from Miles Supply. Mark Vaillancourt seconds the motion, all in favor, so carried.

Meters: Added into the budget this year is the cost of \$18,000.00. This is an amount to hire an outside firm to help install the meters in the homes. This will help finalize this, so that all of the homes can communicate with the new billing system.

Reservoir liner: Tabled.

WWTF Update: Half of the building is up, and the project is coming along right on schedule.

Water Treatment Update: Mike informed the board that he had a kickoff meeting with the engineers. The DWSRF Loan application is in, and the USDA loan documents are ready and waiting on things on their end to be submitted.

Truck Cap: The cap has been purchased and installed on the new truck.

Quotes on tool request: Zach has requested a couple of tools that are needed to blow out frozen sewer lines. These tools have a total cost of an estimated \$1100.00. This will save hiring an outside company to do this. Mark Vaillancourt motions to purchase the tools

needed at the cost of up the \$1100.00. Bruce Webster seconds the motion, all in favor, so carried.

Budget Approval: The board reviewed the proposed 2026 budget figures. A motion was made by Mark Vaillancourt to approve the proposed 2026 budget figures for the Water, Sewer, and Water/Sewer Operations accounts. Bruce Webster seconds the motion, all in favor, so carried.

Approve minutes of the previous meeting: The board reviewed the minutes of the January 20, 2026, meeting. A motion was made by Mark Vaillancourt to approve the minutes as printed. Bruce Webster seconds the motion, all in favor, so carried.

Other business: None.

Executive session: Not needed.

Mark Vaillancourt motions to adjourn the meeting. Bruce Webster seconds the motion, all in favor, so carried.

Meeting adjourned at 6:40 PM.