

Water and Sewer Board Meeting Minutes August 19, 2025

Present: Heather McElroy, Mark Vaillancourt, Bruce Webster, Zach Letourneau, and Teresa DeBonville.

Attending Virtually: Mike Strait.

Heather McElroy called the meeting to order at 5:30 PM.

Updates to the Agenda: None.

Public Comments: None.

Cross St. Project: Zach will reach out to a few contractors to see when they can do this job. OSHA rules state that this must be a contracted service. Updates will be provided at a later time.

Route 105 Project: Zach has informed the board that all the valves and piping are finished, and that Gray's Paving will be here the week of September 8, 2025, to pave.

Trailer stocking: No updates on this.

Past Due Accounts Status: Most agreements have been kept up. Mike will have Katie working on this and start sending out disconnect notices to those who are two quarters behind.

Billing status: Katie will be learning the system and working on this, as Mike and Teresa do not have the extra time to commit to this.

New Water Meters: Mike received a call from Rodger from H2O stating that they would like to purchase all of the new meters and asked if the town had a place to store them. This is a quantity of around 400 meters. Mike discussed with the board that we would find space somewhere to do so. Also Rodger will no longer be our point of contact with H2O. He will be moving up in the company. Our point of contact will now be Dan Copp.

Reservoir Liner: This project is still scheduled for September after Labor Day.

WWTF Update: On Tuesday, August 26, 2025, at 11:00 AM there will be a groundbreaking ceremony for the start of the new facility. The tentative date for the bond vote needed will be November 4, 2025. We will have to do a re-design of the building to hold the foundation, this came to light when the digging had started, and it was found that at some point many years ago the location was a stump dump.

Water Treatment Update: This project is moving along quite rapidly. We must replace the south transmission line and will be asking a few property owners for easements across their property.

Approve minutes of the previous meeting: The board reviewed the minutes of the July 15, 2025, meeting. A motion was made by Mark Vaillancourt to approve the minutes as printed. Bruce Webster seconds the motion, all in favor, so carried.

Other business: Mark asked about the project on Pleasant Street at the Bonneau residence. Zach will start digging on this project next week.

Zach informed the board that we have received the caps for the fire hydrants.

A motion was made by Mark Vaillancourt to adjourn the meeting. Bruce Webster seconds the motion, all in favor, so carried.

Meeting adjourned at 6:05 PM.