

WATER AND SEWER MEETING MINUTES MARCH 18, 2025

Present: Heather McElroy, Mark Vaillancourt, Bruce Webster, Zach Letourneau, and Teresa DeBonville.

Attending virtually: Mike Strait, and Joel Cope.

Heather McElroy called the meeting to order at 5:30 PM.

Updates to Agenda: Set the dates, time, and place of the meetings, Appoint a chairperson, and fire hydrant policy.

Set dates, time and place of the meeting: A motion was made by Bruce Webster to set the 3rd Tuesday of each month at 5:30 PM in the Town hall to hold the water and sewer board meetings. Mark Vaillancourt seconds the motion, all in favor, so carried.

Appointing a chairperson: A motion was made by Mark Vaillancourt to appoint Heather McElroy as the chairperson of the Water and Sewer Board. Bruce Webster seconds the motion, all in favor, so carried.

Public comment: None.

Water Leak Status: No new updates. In the spring, more work will be done.

Damage claim for Cross Street water leak: A damage claim was presented to the select board, and the select board asked if the water and sewer department would pay half of the total bill which was \$1188.31. A motion was made by Mark Vaillancourt to have the water and sewer department pay 50% of the bill for a total of \$594.16. Bruce Webster seconds the motion, all in favor, so carried.

Route 105 Pavement cut update: Zach Letourneau and Nick Bingham will be putting stammat down on Wednesday, March 19, 2025. It is undetermined exactly when paving this will be done.

Water treatment Project Update: Joel informed the board that we will soon be able to apply for reimbursement for the \$49,400.00 spent on the phase 2 engineering study.

Waste Water Treatment Facility Upgrade Project: We will be opening the bids for the project on Friday, March 21, 2025, at 1:00 PM.

Affirming Decision regarding water usage by contractors: A motion was made by Mark Vaillancourt to allow and waive the fee for water usage by contractors during construction

of the new Wastewater Treatment Plant. Bruce Webster seconds the motion, all in favor, so carried.

Bill Status Update: Disconnect notices have been mailed out, and people have until April 14, 2025, to make a payment arrangement or pay their account in full.

The second quarter bills have been sent out.

Equipment requirements: Mark Vaillancourt gave the board quotes for the contractor trailer. The best quote came from Right Wheels in Derby Vermont, this comes with a 3 year warranty. A motion was made by Mark Vaillancourt to purchase the trailer from Right Wheels in Derby at the cost of \$12,488.00. Bruce Webster seconds the motion, all in favor, so carried.

Approve minutes of the previous meeting: The board reviewed the minutes of the February 25, 2025, meeting. A motion was made by Mark Vaillancourt to approve the minutes as printed. Bruce Webster seconds the motion, all in favor, so carried.

Hydrant policy: Heather McElroy mentioned to the board that the fire hydrant snow removal policy was not abundantly clear, and mentioned that the select board would like a clearer version of the policy before snow removal time 2026.

Other business: Heather mentioned to the board about the Ethics training and the deadline that it needed to be completed.

Executive session: At 6:10 PM a motion was made by Bruce Webster to go into Executive session with members of the board and the staff to discuss the Storer Property. Mark Vaillancourt seconds the motion, all in favor, so carried.

A motion to exit the Executive Session at 6:22 PM was made by Bruce Webster, and seconded by Mark Vaillancourt, all in favor so carried.

Mark Vaillancourt motions to allow Joel Cope to seek legal advice regarding the Storer property. Bruce Webster seconds the motion, all in favor, so carried.

Meeting adjourned at 6:23 PM.