

## WATER AND SEWER MEETING MINUTES FEBRUARY 25, 2025

Present: Heather McElroy, Mark Vaillancourt, Bruce Webster, Zach Letourneau, Kean Galunas, and Teresa DeBonville.

Attending Virtually: Mike Strait.

Chairperson, Heather McElroy called the meeting to order at 5:30 PM

Update Agenda: None

Public Comment: None.

WWTF project updates: Mike Strait informed the board that we have gone out to bid on the wastewater treatment facility upgrade project. To date, three companies have picked up the packets. There will be a pre-bid meeting on Tuesday, March 4, 2025, at 11:00 AM.

To date, Mike Strait informed the board that with the administration in Washington, no funding has been affected.

Water Treatment project update: Michael Maner on behalf of the state has informed us that it appears that USDA will proceed, and it does not appear that the state will make us proceed with the digging of wells. They will follow our original plans.

Water leak status: Mark Vaillancourt informed the board that the water main leak on Cross Street has been corrected. In the spring, we will have to hire a specialized company to remove the old service lines because they are high pressured lines. Zach Letourneau marked exactly where the line is, so in the spring the process should be simple and quick.

Bill status update: Most issues are fixed; Zach will investigate correcting meter id numbers into the system to fix a couple of accounts.

Equipment requirements: The board discussed equipment needs so that the operators can do their jobs efficiently, effectively, and most of all safely. Zach will get a list of equipment needed for the board members. The board discussed that they do have a line item in the budget for water and sewer for equipment purchases as well as reserve funds.

Other business: Mark Vaillancourt told the board that he received an email about the extended warranty from Matthew McKinney from Neptune. Mark will forward this email to Mike and Teresa to look over.

Zach asked that the email contact information be changed from the town manager's email to the treatment plants.

Mike informed the board that we have received the grant funds for repairs on the reservoir.

Approve minutes of the previous meeting: The board reviewed the minutes of the January 21, 2025, meeting. A motion was made by Bruce Webster to approve the minutes as printed. Mark Vaillancourt seconds the motion, all in favor, so carried.

Executive Session to discuss shut offs: This has been tabled, shut offs will be discussed next week.

Adjourn meeting: A motion was made by Bruce Webster to adjourn the meeting. Mark Vaillancourt seconded the motion, all in favor, so carried.

Meeting adjourned at 6:15 PM.