

WATER AND SEWER BOARD MEETING MINUTES SEPTEMBER 19, 2023

Present: Noah Bond, Mark Vaillancourt, Andy Martin, Erik Driscoll, Kean Galunas, Teresa DeBonville, Zach Letourneau, and Bruce Rumball-Petre.

Attending virtually: Joel Cope, Bruce Webster, Mike Strait, and Rodger Sheldon.

Bruce Rumball-Petre called the meeting to order at 6:01 PM.

Updates to the agenda: Municipal billing software, fire protection fee.

Noah presented the board with an option to purchase new software to help with municipal billing. The board would like to arrange a presentation from the company before deciding on this issue. Noah will set up a date and time for a presentation from the company on this software.

The board discussed sending bills for fire protection fees to those property owners who are within 500 ft of the town water line. These properties are not being charged currently. The board will discuss this more at a future meeting.

Public comment: None.

Asset management planning loan: This item will be discussed at the October meeting.

Grease trap updates: The board asked Rodger for an update on this item. Rodger explained to the board that at this time this has been an issue that has been "dead in the water". Rodger explained that when they went to assess the businesses that they were not up to code, and some had nothing in place at all. To bring the businesses up to code would cost them enough and it would affect them tremendously. Bruce mentioned that he saw grease traps online for a cost of \$100-\$200. Bruce will send this information to Rodger to see if these would be sufficient for the businesses to purchase and the board will re-visit this later. Rodger has written out a plan on this issue and will email it to the board to look it over.

Approve subsidy application for new automatic composite sampler: This application has been sent in, and if approved will take \$18,000.00 off the cost of the wastewater treatment project, as these funds will be used to purchase the automatic composite sampler.

Update on ACS application: This application has been submitted. No other updates are available currently.

Set rate for new sewer hookup: The fees for a new sewer hookup have been outdated for quite some time. The board agreed to apply a fee of \$500.00 for the permit, and that any costs endured for the hookup to the system would be applied as well as the \$500.00.

Discuss water and sewer ordinance articles 7,8, and 9: The board discussed these articles, and will investigate updated the town's schedule of rates and fees to apply to these articles in the ordinance. The board will continue to work on this.

Approve minutes of previous meeting: A motion was made by Andy Martin to approve the August meeting minutes as printed. Mark Vaillancourt seconds the motion, all in favor, so carried.

Other business: Erik Driscoll was present to ask for an allocation for a project he is going to be doing. Erik asked for an allocation of 360 gallons per day for three single family dwellings. Erik also asked if there was a fee assessed to the allocation. The board agreed that if Erik just paid the permit fee to hook up to our water system for each unit that would suffice. A motion was made by Mark Vaillancourt to approve the allocation for Erik Driscoll of 360 gallons per day/per unit. Andy Martin seconds the motion, all in favor, so carried.

Meeting adjourned at 7:18 PM.