

WATER/SEWER BOARD MEETING MINUTES
AUGUST 16, 2022

Present: Mark Vaillancourt, Kean Galunas, Zach Letourneau, Ann Budrewicz and Teresa DeBonville. Attending virtually: Michael Strait, Bruce Webster, Joel Cope, and Brittany Frizzell.

Chairperson, Brittany Frizzell called the meeting to order at 6:01 PM.

Update to agenda: None.

Public comment: Ann Budrewicz asked Joel if the last update on the proposed project schedule had changed; as the last update was dated April 15, 2022. Joel reviewed with Ann that we had finalized all items up to and including the first phase of the final engineering, engineering agreement and basis of design.

Review minutes of the previous meeting: The board reviewed the minutes of the July 19, 2022, meeting. A motion was made by Mark Vaillancourt to approve the minutes as printed. Brittany Frizzell seconds the motion, all in favor, so carried.

Water and Sewer Bills: The board was advised that Mark Treon has received a revised bill containing all fees for the mistake on the past 2 quarterly billing cycles. The board reviewed accounts, and past due agreements.

Grease trap updates: Rodger Sheldon has been delivering letters to businesses about cleaning out their grease traps. Some places that should have grease traps were never installed; and Rodger has explained to them that this needs to be done at the property owner's cost.

Pump station updates: Pleasant Street Pump Station is done. Mark told the board that Rodger will be contacting the engineers because the electrical panel should have a UPS installed.

Mark also questioned how much supervision from the engineers on this project was budgeted.

Quotes for parts and repairs to the Back Street Pump Station have come in at a cost of about \$110,000.00. The board will discuss getting a loan for 5 years to cover costs.

We are still waiting on quotes for rails on the school pump station.

H2O comments: None.

Water/Sewer Operator's comments: Kean gave the board a price list for meters. For retrofits to the older style meters the cost would be \$117.00 each. New meters would run around \$400.00 each. Mark Vaillancourt motions to order 10 retrofits at \$117.00 each. Brittany Frizzell seconds the motion, all in favor, so carried.

Last quarter the meter reading and billing was late. Kean asked if the board wanted to get back on the normal schedule of billing or extend it for the 3rd quarter. The board agreed to get back to the normal meter reading and billing cycle.

Other business: The board discussed the issue with Lakeside Campground's meter pit. Joel will research and get information and draft a letter to Maurice Barnes on this issue.

Zach mentioned that the roads to the intakes were starting to get overgrown. Zach has received a quote from Fletcher Property Maintenance to cut back the entrance/exits to the intakes. One quote was for the job in its entirety, and the other was an hourly rate. Mark Vaillancourt motions to hire Fletcher Property Maintenance at the hourly rate of \$90.00 per hour to do the upper intake plant. Brittany Frizzell seconds the motion, all in favor, so carried.

Meeting adjourned at 7:15 PM.