

WATER AND SEWER BOARD MEETING MINUTES

JUNE 21, 2022

Present: Michael Strait, Mark Vaillancourt, Kean Galunas, Ann Budrewicz, and Teresa DeBonville. Attending virtually: Brittany Frizzell, Andy Martin, and Rodger Sheldon.

Chairperson, Brittany Frizzell, called the meeting to order at 6:03 PM.

Agenda Updates: Propane contract, waterlines on Pleasant Street, Baptist Church on Derby Street.

Brittany informed the board that she spoke with Ralph Wilkins at Fred's Plumbing and the board has two options on the propane contract. The board can lock into a price of \$2.40 per gallon with a minimum of 2500 gallons, or a fixed price of \$2.50 per gallon with no limit. A motion was made by Mark Vaillancourt to sign the contract locking in at \$2.40 per gallon/2500-gallon minimum. Andy Martin seconds the motion, all in favor, so carried.

Andy mentioned to the board that he would like to check the underground infrastructure on Pleasant Street to see if any of the lines need repairing before the paving project is done.

Andy inquired about what needed to be done, if anything, if there are tenants living in the basement of the Baptist Church on Derby Street as far as the water board is concerned. Andy asked if this would become a two-unit charge.

Public comment: None.

Review previous minutes of the May 17, 2022, meeting: Tabled.

VHFA Updates: The board was updated on the status of the one application received from VHFA for the program that will help to pay delinquent utility bills. This applicant's bill has been paid in full.

Connections/Rates for multiple lines: Jason Waldo has declined to hooking up a second line on Cottage Road.

A motion was made by Mark Vaillancourt to raise the new connection fee from \$1500.00 to \$2500.00 effective immediately. Andy Martin seconds the motion, all in favor, so carried.

Curb stops: Andy has suggested to the board to install cur stops to undeveloped parcels that are for sale on Pleasant Street before the paving project begins. This way the pavement will not have to be dug up to install them.

On-Call Communications: The board suggested purchasing a pager for whomever is on call. Andy stated that he has a phone number to the company to purchase a pager. A motion was made by Mark Vaillancourt to purchase a pager for the on-call person. Andy Martin seconds the motion, all in favor, so carried.

Pump station updates: The Pleasant Street project has been started. The control panel at the Essex House pump station is working well. Rodger hasn't received a quote on the cost of the rail replacement at the school or the Back Street Pump Station.

H2O Innovation comments: Rodger will send a letter to all the water/sewer users that have grease traps, about scheduling a time to have them inspected.

Water/Sewer operator comments: Kean told the board that there had been a few issues with reading the meters this quarter.

Other business: Brittany will write a letter and send it to Tardif's Heating and Plumbing about shutting off/turning on people's water, and that the rules set forth will be strictly enforced.

Meeting adjourned at 6:44 PM.