

WATER SEWER BOARD MEETING MINUTES

APRIL 19, 2022

Present: Brittany Frizzell, Mark Vaillancourt, Andy Martin, Michael Strait, Joel Cope, Zach Letourneau, Kean Galunas, Carmen Murray, Patricia Gorman, and Teresa DeBonville.

Brittany Frizzell called the meeting to order at 6:00 PM.

Updates to the agenda: The agenda was updated to include discussion on paving and water agreements.

The board discussed what to do about paving on Birch Street and Cross Street by the Essex House where they had to dig up the road to fix the broken pipes underground. Andy told the board that the road crew could cold patch the spots for this year if the water board reimbursed the town for the cost of materials and man hours. A motion was made by Mark Vaillancourt to proceed with this plan as described. Brittany Frizzell seconds the motion, all in favor, so carried.

The board received a letter from Sonya Ashman requesting a payment arrangement on an overdue water/sewer bill. Sonya mentioned that she would pay \$319.00 with a post-dated check for May 9, 2022, and \$320.00 with a second post dated check for June 9, 2022. A motion was made by Mark Vaillancourt to accept the agreement from Sonya Ashman as written. Andy Martin seconds the motion, all in favor, so carried.

Public comment: Carmen Murray was present to request some updated information about who to contact if there was an issue with the water and sewer. Carmen also had some questions on the reserve accounts that the water and sewer department have.

Patricia Gorman was present to discuss an agreement that she had made with Marty Frizzell several years ago about keeping her water running in the winter at an outside spicket so that the water wouldn't freeze as they are the last house on the line on Spectacle Pond. Ms. Gorman approached the board to see if there was another option that they could come up with so that she no longer would have to do this in the winter. Andy Martin suggested capping the pipe and putting in a dry hydrant. Andy and Zach will work with Ms. Gorman on this so that it is beneficial to both her and the water and sewer department.

Review previous minutes: The board reviewed the minutes of the March 15, 2022, meeting. A motion was made by Mark Vaillancourt to approve the minutes as printed. Andy Martin seconds the motion, all in favor, so carried.

TiSales meters: The board needs to appoint a designated contact person for TiSales Meters. Andy Martin motions to appoint Teresa DeBonville as the designated contact person. Mark Vaillancourt seconds the motion, all in favor, so carried.