

BRIGHTON WATER/SEWER BOARD MINUTES

JUNE 23, 2021

PRESENT: Jefferson Tolman, Roger Sheldon, Brittany Goulet, Ralph Wilkins, Mark Vaillancourt, Joel Cope, Michael Strait, Zack Letourneau, Kean Galunas, Lisa Moore

Brittany Goulet called the meeting to order at 6:03 PM

UPDATES: Approve signing of \$34,700 application for State Revolving Loan Fund

Ralph Wilkens made a motion to approve applying for the State Revolving Loan Fund of \$34,700 and to approve Joel Cope to sign and submit this. Mark Vaillancourt seconds the motion. All in favor.

The Brighton Water/Sewer Department is looking for a new company to contract with since Piscataqua, our current company, has opted to terminate their contract. Representatives of H2O Innovation, Jefferson Tolman, Northeast Regional Vice President and Roger Sheldon, Facilities Manager shared with the board the options of service that they could provide for Brighton's Water/Sewer Department. They have ten projects in the Northeast Kingdom area, so they would be able to provide local support. They assured the board that Brighton's present Water/Sewer Department staff, Kean Galunas and Zack Letourneau would still remain on as employees. Their company offers their employees annual bonuses, health insurance (including dental and eye), paid holidays, sick days, vacation days and life insurance. One of the options for staffing Brighton was to have a Project Manager come two days a week and assist with weekend rotations. The other idea was to have a limited Project manager on site and another operations manager. They are open to Brighton's suggestions on this also.

When asked about a one year contract to begin with, Jefferson stated that this would be difficult and cost more because it cost a lot to prepare and enter into working with a new client. He said a three year contract would be more typical

and gives them time to prove themselves. A three year contract also provides a locked in rate that makes setting our yearly budget easier.

Jefferson will prepare a booklet form/electronic copy of a proposal with a copy of the contract after July 4th. The board will then review the material and set up a meeting date to discuss and make a decision on whether to enter into a contract agreement with H2O Innovation.

Meeting adjourned at 7:17 PM