

WATER/SEWER MEETING MINUTES

MAY 18, 2021

Present: Lisa Moore, Ralph Wilkins, Brittany Goulet, Mark Vaillancourt, Zach Letourneau, Peter Helfach, Kean Galunas, and Teresa DeBonville

Chairperson, Lisa Moore called the meeting to order at 6:03 PM.

Updates: In-person meetings.

Mark Vaillancourt asked about holding meetings in person instead of virtually. This will need select board approval, and as soon as this is possible; will be put into motion. The option to attend virtually will still be in place as well.

Public comment: None.

Previous minutes: The board reviewed the minutes of the April 27, 2021 meeting. A motion was made by Ralph Wilkins to approve the minutes as printed. Brittany Goulet seconds the motion, all in favor, so carried.

Resignation: Lisa Moore resigned as water/sewer commissioner as well as chairperson. Ralph Wilkins motions to appoint Mark Vaillancourt as commissioner to finish Lisa Moore's term. Brittany Goulet seconds the motion, all in favor, so carried.
Lisa Moore motions to appoint Brittany Goulet as chairperson to the board. Ralph Wilkins seconds the motion, all in favor, so carried.

Source protection plan: The source protection plan is due July 1, 2021. Peter has taken care of this.

Delinquent accounts: Lisa will send out reminder letters on the delinquent accounts.

Shut off/turn on log: The board agreed to start a log of shut offs and turn Ons with the name, dates, and reasons for the shut off; and also start charging the \$30.00 fee for turning the water on.

Acebo findings/adjustments: Zach and Kean went to the Acebo property and discovered the cause of the leak was a broken frost plate on the meter. This is due to not having heat in the building. A motion was made by Lisa Moore to adjust the high bill to reflect one normal quarter of water/sewer billing, the cost of the repair to the meter, and the labor involved to fix this. Ralph Wilkins seconds the motion, all in favor, so carried.

Peter Helfach's comments: Peter informed the board the James O'Gorman withdrew his application for the operator position. Peter will be interviewing John Manning on Thursday, May 20, 2021 at 1:00 PM.

Other business: Zach Letourneau discussed with the board about the Brighton Baptist Church building a parsonage on the property, and the requirements for hooking them to the water system. This will need to be done once all permits are approved by the town and the connection fee is paid.

Zach also discussed with the board the issue at Andy Martin's house on Paradis Mountain Road. This will be rectified in the next few days at the homeowner's costs.

Meeting adjourned at 6:50 PM.