

BRIGHTON WATER/SEWER BOARD MINUTES
OCTOBER 20, 2020

Present: Marty Frizzell, Ralph Wilkins, Brittany Goulet, Lisa Moore and by virtual meeting, John Jackman, Meagan Young & Joshua Lochhead

Lisa Moore, chairperson, called the meeting to order.

Virtual Meeting Discussion: The meeting began with a discussion led by Joshua Lochhead concerning the Asset Management Program for Brighton's drinking water system. Joshua asked what we plan to get out of this program; where we are at; what issues are we facing and how can they help. Marty explained that right now they are working on a long term goal to put forward for the people who will replace this operations crew in the future. There was very little documentation handed down to them in the past, such as location of underground water/sewer line and valves. They are now working on a data collection of various information that will save time in the future and offer valuable information that will be easily accessible. An inventory and daily logs are being kept that will contain such information as age and condition of equipment, site locations, amounts of chemicals used under what conditions such as temperature changes or water levels. This information will help make future decisions on when to expect to replace equipment and prepare for the cost of replacement.

John Jackman is working with Kean and Zach to develop a dashboard that has collected data from the forms that they are working on. This way they can quickly look back on, compare and access information. They will also have the ability to build and modify their own forms to better reflect information that is most relevant to their needs. For example, Kean is able to use the forms for his monthly water quality reports to the state.

The Water Department is presently working with A& E trying to upgrade our water plants. We have some issues with complying with new state requirements. Although we have two water plants that supply our town sufficiently, the state is requiring us to be able to produce a certain amount of water within a given amount of time. This requires that we find another source of water, since we are unable to increase what our two sources are already able to supply.

Marty mentioned that the valve turning grant was very helpful to the department. Joshua Lochhead said that they would be coming around again.

Marty inquired with Meagan Young about purchasing a high quality GPS device that would work well in this area for locating underground pipes, T's and valves. It would save them a lot of time searching for these. Meagan said she would look back into her previous emails where she and Marty discussed this in the beginning of the year. She will let him know.

There is a required training coming up in the spring in Rutland, VT. Marty, a water commissioner and either Zach or Kean will be expected to attend.

Joshua Lochhead said that we will plan to meet again in the upcoming months to give another update on how we are doing with the Asset Management Program.

Ralph reminded Marty that it is time to get the trucks undercoated again.

Brittany made a motion to purchase a laptop computer for Zach so that he can do some of the computer work from his home. Zach will then reimburse the W/S Department for the cost of the computer. Lisa seconds the motion. All in favor.

Marty's Comments: Marty is ordering everything for the Pleasant Street pump station and will probably store it at the old Town Garage until spring when they will be able to complete the project.

The North & South intakes have just been cleaned. They also had to rebuild a manhole by Tom Donnellan's on Pleasant Street.

VTUMS will be here to do line cleaning on November 3rd.

Marty said that they got a better view of the hole in the underground pipe out in the back of the Town Hall. The hole appears to be perfectly circular as if a drill may have gone through. He still has concerns that when KAS was testing and cleaning up the oil spill area, that this was damaged then. Marty will be writing up a timeline of when damage was first discovered and where. This will be shared with the Selectboard just in case we determine that we should make an insurance claim.

There was no other business.

Meeting adjourn at 7:25 PM