

WATER/SEWER BOARD MEETING MINUTES APRIL 21, 2020

Present: Ralph Wilkins, Lisa Moore, Brittany Goulet, Marty Frizzell, and Teresa DeBonville.

Lisa Moore called the meeting to order at 6:00 PM.

Welcome new board member: Ralph and Lisa welcomed Brittany Goulet to the board as one of the new commissioners.

Update Agenda: The agenda was updated to include discussion of business water/sewer rates, Covid-19, and re-organization of the board.

Lisa Moore informed the board that she received a call from Robert Dexter about the water and sewer rates at his business. Mr. Dexter stated that due to the covid-19 pandemic; both the Lakefront Motel and Lakefront Express Mart were closed. Mr. Dexter stated that he feels the motel is charged for too many units. The board will collect more data and information and come back to this issue at next month's meeting with the information collected before replying to Mr. Dexter's request.

Due to the covid-19 pandemic the board agreed that no shut-offs would be done at this time for non-payment.

The board discussed the following items to re-organize their board.

A motion was made by Ralph Wilkins to appoint Lisa Moore as Chairperson. Brittany Goulet seconds the motion, all in favor, so carried.

Lisa Moore motions to hold the water/sewer board meetings on the third Tuesday of every month at 6:00 PM in the town hall select board room. Ralph Wilkins seconds the motion, all in favor, so carried.

Brittany Goulet will have to be appointed as sewer commissioner by the select board.

Review previous minutes: The board reviewed the minutes of the February 18, 2020 meeting. A motion was made by Ralph Wilkins to accept the minutes as printed. Lisa Moore seconds the motion, all in favor, so carried.

Theft of service: There have been no updates from Chief Noyes on this matter.

Delinquent accounts: The board discussed a few delinquent accounts. No action will be taken at this time.

Marty's comments: The search grant for USDA has been signed and submitted. Marty has not heard anything back at this time.

Marty informed the board that due to the covid-19 pandemic he has not heard anything from the state; as most of the employees are working remotely. Marty believes that the state is just concerned that everything is working well at this time.

Marty will write a letter to Maurice Barnes regarding a site plan for his meter pit. Marty will suggest to Maurice that he hire an engineer to design this plan.

Marty informed the board that he is very happy with Zachary Letourneau's work. Zach has been doing a lot of studying at this time and has been working out in the field as much as possible with Marty.

Marty updated the board on the sewer backup on Paquette Street and also informed the board that they had a problem with the pump station by the Essex House and Tavern.

Commissioner's comments: None.

Other business: The board received a copy of the water asset management plan contract and has started to review it.

Meeting adjourned at 6:33 PM.