

Water/Sewer Board Meeting Minutes
January 21, 2020

Present: Lisa Moore, Ralph Wilkins, Marty Frizzell, and Teresa DeBonville.

Update Agenda: Updates include budget review, appoint a new chairperson, and third board member.

A motion was made by Ralph Wilkins to appoint Lisa Moore as acting chairperson until the re-organizational meeting in March, 2020. Lisa Moore seconds the motion, all in favor, so carried.

Instead of appointing a third board member for one month, the board agreed to not suggest appointing the third board member; and wait until after elections to fill the position.

Review minutes of previous meeting: The board reviewed the minutes of the December 17, 2019 meeting. A motion was made by Lisa Moore to accept the minutes as printed. Ralph Wilkins seconds the motion, all in favor, so carried.

Delinquent accounts and agreements: The board reviewed the delinquent accounts. Lisa has sent out reminder letters to those that have agreements and have fallen slightly behind.

Discuss theft of services: The board will contact Jeff Noyes to see if there are any options available to the town for alleged theft of services.

Marty's comments: Marty gave the board the commissioner's report for the annual town report to review.

Marty explained to the board that the Donald Boutin residence has no meter. At some point a plumber had removed the meter and it had never been replaced. The board discussed what options they have to rectify this situation as the building/basement is very unsafe.

Marty informed the board that he will be in Boston at a conference from Sunday through Wednesday.

Applications to replace Bruce are coming in slow. The board will advertise the available position on social media to see if this helps.

Commissioner's comments: The board discussed paying the commissioner who goes out with Marty to do shut-offs being compensated. The board decided on \$15.00 per hour for this work.

Budget: The board reviewed the actual 2019 budget and the proposed 2020 budget figures.

Other business: A motion was made by Lisa Moore to sign the asset management grant application. Ralph Wilkins seconds the motion, all in favor, so carried.

The board decided to adjourn the meeting at 8:20 PM and hold a special meeting on Thursday, January 23, 2020 at 5:30 PM to finish going over the current and proposed budget figures.

Meeting adjourned at 8:20 PM.