

WATER/SEWER BOARD MEETING MINUTES
DECEMBER 17, 2019

Present: Ralph Wilkins, Lisa Moore, Marty Frizzell, and Teresa DeBonville.

Ralph Wilkins called the meeting to order at 6:09 PM.

Update Agenda: The board added the budget reports to the agenda.

Review minutes: The board reviewed the minutes of the October 15, 2019 meeting, and the special meeting minutes of December 3, 2019. Ralph Wilkins motions to accept both sets of minutes as printed. Lisa Moore seconds the motion, all in favor, so carried.

Delinquent accounts: The board reviewed the delinquent accounts and will proceed with shut off notices after the holidays.

Marty's comments: Marty explained to the board that he was looking into doing an asset management program on the water side. This program allows the operators to look at the equipment that we have, and assess what upgrades would need to be done, and will allow us to start putting money aside for the projects as they arise. These are very expensive upgrades, and Marty would be looking into applying for a forgivable loan through the state's drinking water revolving fund. A motion was made by Lisa Moore to allow Marty to pursue this. Ralph Wilkins seconds the motion, all in favor, so carried.

Marty explained to the board that the state chemist recommends the purchasing of a meter to determine pre-cursors for disinfecting by products. This would be at a cost of approximately \$2000.00. The board is ok with Marty purchasing this if he feels that we need it. Marty will look into this more before making a final decision on the need of this meter.

Commissioner's comments: Ralph had asked if a replacement had been found yet for Bruce Rolfe when he retires. Marty explained that there had been some interest.

Other business: The board reviewed the budget reports for the water, sewer, and operations accounts.

Meeting adjourned at 7:08 PM.