

## **Water/Sewer Board Meeting Minutes November 20, 2018**

**Present:** Ralph Wilkins, Lisa Moore, Marty Frizzell, and Teresa DeBonville.

**Ralph Wilkins called the meeting to order at 6:05 PM.**

**Review previous minutes:** The board reviewed the minutes of the October 16, 2018 meeting. Ralph Wilkins motioned to accept the minutes. Lisa Moore seconds the motion, all in favor, so carried.

**Update agenda:** No updates were made to the agenda.

**Public comment:** No public comments were made.

**Aldrich and Elliott (A&E):** Nate Pion was not present to discuss the application for the pilot study. Marty informed the board at this time that he had received an email from the state on new guidelines that water/sewer systems are required to do. These guidelines are expected to be done before the pilot study can continue, which gives the town a little more time before the pilot study has to be completed. Marty informed the board that St. Johnsbury had done the study and suggested speaking with them on the outcome of theirs. Marty also informed the board that even though we have time to pursue the pilot study, he has been working on the application for the water infrastructure revolving loan programs for funding the cost when we are ready to pursue the study.

**Discuss collection trip fees and reconnect fees:** At this time, we do not pursue the collection trip fees and/or reconnect fees. The board feels that at the beginning of the new year, that this would be a good time to start pursuing this. The board will do more research on the laws pertaining to this and will table making a decision until more information can be collected.

**Marty's comments:** Marty informed the board that he had been in contact with John Reilly from HTA (Hoyle and Tanner Associates) about a drinking water asset management grant. Marty will speak with Mr. Reilly more to get more information on this grant; but asked the board if they were interested in pursuing this. The board said they were interested in pursuing this.

Andrew Monfette contacted Marty about reducing his bill to the \$39.00 rate, as the water has been off at this location. Mr. Monfette never supplied the town with a letter requesting this. The board decided to ask Mr. Monfette to supply the town with a letter stating that the one year timeline will begin the date of the phone call to Marty.

Marty informed the board that last year the Essex house fire service froze up. Discussion has been made about tapping this line. The board agreed that they didn't feel that this was a good idea, but maybe during the downtown revitalization project, that changing this could be looked into.

Misty Sinsigalli from USDA has been in touch with Marty about the remaining \$4000.00 that we have left on the search grant and was curious if the town would be using the remainder of these funds.

**Delinquent accounts:** The board reviewed the delinquent accounts. Water shut offs will be done on Tuesday, November 27, 2018.

**Commissioner's comments:** No comments were made.

**Meeting adjourned at 6:55 PM.**