

**BRIGHTON SCHOOL BOARD
BOARD MEETING AGENDA
Wednesday, December 8, 2021 at 5:30 PM
Brighton Elementary School Library**

Members:

Katie Mientka *

David Yasharian

Cass Lyons

Bradley Beth

Tim O'Bar

Administrators:

Annsunee Swift, Principal

John Castle, Superintendent

April Touchette, NCSU Financial

*Denotes absentees

I. **The meeting was called to order by Beth at 5:33.**

II. **Approved the minutes of November 10th, 2021**

O'bar brought a motion to approve the minutes, seconded by Yasharian, All in favor

III. **Public Comments, Communication with Parents/Staff/Citizens- N/A**

IV. **Financial Report**

Action:

A. **Approve the Financial Report for September 2021 (Attachment B)**

O'bar brought a motion to approve the Financial, seconded by Yasharian, All in favor

B. **Approve Warrant**

Yasharian brought a motion to approve the Warrant, seconded by O'bar, All in favor

(Katie will sign them)

Information/Discussion

A. **FY23 Budget Consideration** – The budget stayed relatively the same as last year and only saw an increase by 1%. There was an increase of \$169,286 which is an 8.18%

increase partially due to the intensive reimbursement through Act 173. The Dollar Yield was also given to us by the state which made an impact of 20 cents on the tax rate. Based on preliminary numbers. Factors not considered are the Common level of appraisal. Factoring those into account will have an eight-cent decrease compared to the prior year. Based on preliminary numbers.

B. ESSER Funds Consideration

Principal Swift investigated investing ESSER funds into a new furnace and septic for the school and a possible remodel of the student bathroom.

ESSER 2 Funds- currently being utilized for a guidance counselor as well as the school-based clinician. The funds are also being used to bring the Farm-to-School program to Brighton.

V. Principal's Report

Principal Swift noted the positive feedback that was issued by the recent progress reports and enjoyed reading all of them. Mrs. Swift was also excited about the winter program at Burke Mountain as well as the outings to Sisken and Northwoods.

Middle School Students are also going to help deliver meals to seniors. Mrs. Swift also noted that basketball will be happening this year. Principal Swift noted that there has been Covid related issues which have caused staff shortages, but, fortunately, the school has great substitutes.

Test-to-stay is also being utilized and everything is going well. Mrs. Swift also has been in contact with the town administrator Joel Cope about a septic pump and has reached out to an engineer for an estimate.

In closing, Mrs. Swfit wanted to acknowledge Cindy Lemay for her work in the ENCORE program and was excited that Cindy was able to take students to a chess tournament which allowed students to participate with other schools and practice their skills.

O'bar brought a motion to approve the Principal's Report, seconded by Lyons, All in favor

VI. Superintendent's Report

Mr. Castle was excited about the holidays and was assured that everything was going well and staff resolve has been strong.

VII. Unfinished/New Business

Information/Discussion:

1. Para Resignation
2. Para Hire
3. Board Terms (*Attachment D*)
4. Board Message for Annual Report

The board discussed the resignation of a para as well as the hiring of the new para. The board also discussed the board member positions that were up for re-election. The board also made a note to discuss the Annual Report in further meetings.

Action:

A. Appoint Announced Tuition Designee (*Attachment E*)

The board approved Principal Swift be responsible for the tuition designee report. Lyons moved to make a motion which was seconded by Tim. All in Favor.

B. Schedule H.8 Title 1, Part A Community Meeting

The board scheduled a meeting for January 6th. Yasharian and Beth will be attending.

VIII. Other Business

Action:

A. Adopt the following policies:

- 1). E.2 Capitalization of Assets
- 2). E.4 Prevention of Conflict of Interest
- 3). E.11 Travel Reimbursement
- 4). G. 12 Title 1 Comparability
- 5). G.19 Special Education
- 6). H.8 Title 1, Part A Parent & Family Engagement

The board moved to approve the new policies in bulk, which was motioned by O'bar and seconded by Lyons.

Agenda Items/Date for Next Board Meeting: October 13, 2021

Board Meeting Considerations

The Board decided to meet in-person as well as offer a remote option for the next meeting.

Executive Session N/A

Adjourn

Lyons made a motion to adjourn, seconded by O'bar

Meeting ended at 6:37 P.M.

Respectfully submitted by Jonah Petre.