

Brighton Elementary School Board Meeting
Wednesday, March 10, 2021

Members:

Katie Mientka
David Yasharian
Cass Lyons
Bradley Beth
Tim O'Bar *

Administrators:

April Lane, Principal
John Castle, Superintendent
Glenn Hankinson, NCSU Financial

**Denotes absentees*

I. The meeting was called to order by April Lane at 5:30pm. Additions/amendments to agenda: Approve a designee to sign warrants on Board's behalf; accept resignation.

II. Board Reorganization

Action:

- A. Elect Chairperson. Lyons nominated Beth as Chairperson. Seconded by Yasharian. All in favor; motion carried.
- B. Elect Vice Chairperson. Beth nominated Yasharian as Vice Chairperson. Seconded by Lyons. All in favor; motion carried.
- C. Elect Clerk. Mientka nominated Lyons as Clerk. Seconded by Yasharian. All in favor; motion carried.
- D. Elect two (2) NCSU Full Board Representatives. Mientka nominated Yasharian as NCSU Full Board Member. Seconded by Lyons. All in favor; motion carried. Lyons nominated O'Bar as NCSU Full Board Member. Seconded by Yasharian. One abstention; motion carried.
- E. Elect Alternate Member for the NCSU Full Board. Yasharian nominated Lynons as NCSU Full Board Alternate. Seconded by Mientka. All in favor; motion carried.
- F. Appoint one NCSU Executive Committee Member. Lyons nominated O'Bar as Executive Committee Member. Seconded by Yasharian. One abstention; motion carried.
- G. Appoint NCSU Policy Committee Member. Lyons nominated O'Bar as Policy Committee Member. Seconded by Yasharian. One abstention; motion carried.
- H. Appoint NCSU Negotiations Committee Member. Yasharian nominated Mientka as Negotiations Committee Member. Seconded by Lyons. All in favor; motion carried.
- I. Designate Official Newspaper. Yasharian moved to retain the Caledonian Record/Orleans Records as the official newspaper. Seconded by Lyons. All in favor; motion carried.
- J. Designate Posting Locations. Lyons moved to designate the school entry, Town Hall, and Post Office as official posting locations. Seconded by Mientka. All in favor; motion carried. Note: Susan Vera, Administrative Assistant, also posts meeting times and warnings on the school website.
- K. Meeting Times and Dates. Lyons moved to approve the BES Board meeting schedule. The Board will meet on the second Wednesday of each month, excluding July, at 5:30pm. Seconded by Mientka. All in favor; motion carried.

L. Approve the Use of Robert's Rules of Order for Small Boards. Yasharian moved to approve the use of Robert's Rules. Seconded by Mientka. All in favor; motion carried.

M. Review and Approve Board Code of Ethics. Mientka moved to approve the code of ethics; seconded by Lyons. All in favor; motion carried.

N. Review Board Roles, Responsibilities, and Meeting Norms. NCSU and Boards will consider updating norms to encompass virtual meetings (e.g. camera on/off? Making principal host of meetings, etc.). No action.

O. Consider Annual Budget Goals. Superintendent Castle encourages Boards to create 1-2 goals either for their Board or for the school in general. The BES Board will revisit this in May. No action.

P. Approve Board Member to Sign Warrants. Warrants are signed virtually by one member on behalf of the entire Board. Yasharian nominated Mientka to sign warrants. Seconded by Lyons. All in favor; motion carried.

III.

Approve the Minutes of February 10 and March 1, 2021. Yasharian moved to approve the minutes of February 10, 2021. Seconded by Lyons. All in favor; motion carried. Lyons moved to approve the minutes of March 1, 2021 (Town Meeting). Seconded by Mientka. All in favor; motion carries.

IV. Public Comments, Communication with Parents/Staff/Citizens. N/A

IV. Financial Report

A. Approve the Warrant. Katie Mientka is authorized to approve the warrant on behalf of the Board and will send a virtual copy to Central Office.

B. Financial Report. BES is anticipating a positive outlook by the end of the fiscal year. The current net balance is approximately \$109,537.08. There will be a transfer from the fund balance to the food service program, so final figures will be lower. Additional COVID relief funds are also anticipated. Yasharian moved to approve the Financial Report of February 2021. Seconded by Lyons. All in favor; motion carried.

V. Principal's Report. Of note in Ms. Lane's February 2021 Principal's Report: behavior incidents have decreased by $\frac{2}{3}$ since this time last year. A variety of factors contribute - including the exceptional work of the BES staff. The Board thanks them for their efforts. Ms. Lane also noted that HVAC updates, covered by grant funds, have been completed and BES is awaiting final lead mitigation measures. Affected water fountains are not in use, and sinks are flushed for a few minutes (when done, tests do not reveal presence of lead). Ms. Lane mentioned that winter programming has been a great success this year and that the students enjoyed Winter Carnival. Yasharian moved to accept the February 2021 Principal's Report. Seconded by Lyons. All in favor; motion carried.

VI. Superintendent's Report. Superintendent Castle discussed COVID, saying that there has been only a limited number of positive cases and little or no transmission at schools. He reminds everyone to remain cautious and continue to wear masks and practice social distancing.

VII. Unfinished/New Business

Information/Discussion

A. Classroom Configurations for 2021-2022. With a small 8th grade class graduating, it is not feasible to combine 6-8. Self-contained classrooms are ideal given class numbers. Mrs. Sawicki and Ms. Rodondi will teach grades 7 and 8 and Ms. Hopkins and Mrs. Slocum will teach grade 6.

B. ESSER Funds. First-round ESSER funds have been distributed to schools; second round ESSER funds are expected to be approximately \$4.8 million. Third round funds are also expected at approximately \$9.6 million. These funds will be distributed to districts.

Action:

A. Approve Soliciting Lawn Care Bids. Yasharian moved to approve the solicitation of lawn care bids. Seconded by Lyons. All in favor; motion carried.

B. Accept Resignation. Ms. Lane informed the Board that she is taking the principal position at Irasburg Village School and will not be returning to Brighton Elementary School. Lyons moved to accept Ms. Lane's resignation. Seconded by Yasharian. All in favor; motion carried. The Board thanks Ms. Lane for her dedicated service, exceptional work, and energetic leadership and wishes her the best at IVS. Congratulations, Ms. Lane!

VIII. Agenda Items/Date for Next Board Meeting. Wednesday, April 14 @ 5:30pm. Approve IDEA-B.

XI. Executive Session. Not required.

XII. Adjourn. Lyons moved to adjourn at 7:16pm. Seconded by Mientka. All in favor; motion carried.