

**Brighton Elementary School Board Meeting**  
**Wednesday, February 10,, 2021**

**Members:**

Katie Mientka  
David Yasharian  
Cass Lyons  
Bradley Beth  
Tim O'Bar

**Administrators:**

April Lane, Principal  
John Castle, Superintendent  
Glenn Hankinson, NCSU Financial

**I. The meeting was called to order by Katie Mientka at 5:38 pm.**

**II. Approve the January 2021 minutes.** O'Bar moved to approve the minutes of January 2021 minutes/ seconded by Beth. All in favor; motion carried.

**III. Public Comments, Communication with Parents/Staff/Citizens.** N/A

**IV. Financial Report**

- A. Approve the Warrant. Katie Mientka is authorized to approve the warrant on behalf of the Board and will send a virtual copy to Central Office.
- B. Financial Report. Currently, there is a net balance of approximately \$128,490.00. There is likely to be some reduction as costs for transportation will be moved to the general fund balance (approximately \$23,000). Due to centralized busing, BES pays the SU for costs that are not reimbursable. O'Bar moved to approve the January financial report; seconded by Beth. All in favor; motion carried.

**V. Principal's Report.** Ms. Lane noted that attendance levels have decreased due to COVID precautions and homeschooling of some students. As well, some virtual students are transitioning back to in-person instruction. Ms. Lane discussed winter programming: students are not going to Burke Mountain this year, but have three locations (skating rink in town, Northwoods, and Siskin). Pods visit each location twice. There are some logistical challenges, but response has been positive.

Ms. Lane informed the Board that new computers were purchased in case BES has to go back to remote instruction and to replace older computers as needed. She also noted that behavioral issues and referrals have significantly decreased compared to this time last year. Beth moved to accept the January principal's report; seconde by O'Bar. All in favor; motion carried.

**VI. Superintendent's Report.** Mr. Castle discussed COVID-related funds. ESSAR 1 funds (approximately \$1.2 million SU-wide) supported virtual school and support (e.g. additional custodial staff, PPE, etc.). CRF funding ended on December 31, 2020. There are excess ESSAR I funds left, and anticipated ESSAR II funds. The SU Executive Board will likely vote on how these should be distributed to districts.

## **VII. Unfinished/New Business**

### Information/Discussion

#### 1. Informational Budget Meeting Considerations.

- A. Schedule Budget Informational Meeting. Meeting is scheduled for Monday, March 1 at 7:00 and will be held in conjunction with the Brighton Select Board. Zoom information will be published. Ms. Lane will hold "office hours" on Monday, March 1 with Katie Mientka to answer any voter questions ahead of the meeting. Australian ballot voting will take place at Town Hall on Tuesday, March 2.

2. Review 2021-2022 Schedule for Board Meetings. The Board anticipates scheduling meetings at 5:30 on the second Wednesday of the month as usual.

### Action:

1. Approve Tooth Tutor hire. Tooth Tutor services cost BES approximately \$1500 a year and are needed to ensure underserved students receive dental care and all students have access to related education. Beth moved to approve the hire of Jamie Kemper as Tooth Tutor, with a prorated fee. Seconded by Lyons. All in favor; motion carried.
2. Approve Principal Substitute Stipend. Ms. Lane had to take extended time off due to COVID precautions. Sarah Tolley and Judy Castonguay acted as her substitutes. Ms. Lane asked the Board to consider a stipend for these individuals. The Board thanks Mrs. Tolley and Mrs. Castonguay for their willingness to serve. O'Bar moved to extend a stipend of \$500 to Mrs. Tolley and \$200 to Mrs. Castonguay. Seconded by Lyons. All in favor; motion carried.
3. Consider Minimum Hire Rate for Assistant Cook. With the increased level of responsibility and given the increase in minimum wage, Beth moved to increase the minimum hire rate for the assistant cook to \$12. Seconded by O'Bar. All in favor; motion carried.
4. Recording Secretary Considerations. A recording secretary would take the minutes for all BES Board meetings and ensure they are delivered in a timely manner to Central Office as required by law. The Board tabled this discussion until March 2021.

**VIII. Agenda Items/Date for Next Board Meeting.** Information Budget Meeting is scheduled for March 1 at 7:00 via Zoom. The next regular Board meeting is scheduled for March 10 at 5:30, to be held virtually. Agenda: reorganization.

**XI. Executive Session.** Not required.

**XII. Adjourn.** Beth moved to adjourn at 6:30 pm; seconded by Yasharian. All in favor; motion carried.

