

BRIGHTON ELEMENTARY SCHOOL BOARD MEETING
Wednesday, August 12, 2020

Members:
Katie Mientka
Tim O'Bar
David Yasharian
Bradley Beth
Cass Lyons

Administrators:
April Lane, Principal
John Castle, Superintendent
Glenn Hankinson, NCSU Financial

I. The meeting was called to order by Katie Mientka at 5:33pm. Amendments to the agenda: kitchen assistant statement of intent.

II. Approve the minutes of June 10, 2020. Beth moved to accept the June 10, 2020 minutes. Seconded by O'Bar. All in favor; motion carried.

III. Public Comments, Communication with Parents/Staff/Citizens. Dr. Elizabeth Moore joined the Board to discuss concerns regarding COVID-19. The Board thanks Dr. Moore for her participation and insights.

IV. Financial Report

- A. Approve the Warrant. The Board approved the warrant.
- B. Anticipated revenue was down by approximately \$70,000, largely due to lost tuition from out-of-district students and tuition costs for Head Start preschool students. Special Education spending was higher than anticipated as BES needed to hire a new paraprofessional to meet student needs. The current estimated net balance is \$52,037.23. Beth moved to approve the July 2020 Financial Report. Seconded by Lyons. All in favor; motion carried.

V. Principal's Report

Ms. Lane discussed reopening; the State directs schools to reopen at level 2 (in-person learning with enhanced distancing measures). If safe, schools will transition to level 3 in approximately two weeks (in-personal learning with distancing measures). BES offers virtual learning options as well. During a walkthrough with a mechanical engineer, it was determined that the HVAC system is in relatively good shape for a 50 year old building. Recommendations to update the system would cost about \$60,000 but BES may take smaller steps and utilize grant money. Lyons moved to accept the June/July 2020 Principal's Report. Seconded by Beth. All in favor; motion carried.

VI. Superintendent's Report. NCSU has been working on reopening plans since May 2020. There are dedicated work groups for transportation, instruction, facilities, early education, and special education with a nurse and board member on every team. The SU is following state

guidance and addressing parent concerns. Virtual learning options will be available, and the SU is strengthening online instruction in the event of another closure.

VII. Unfinished/New Business

Information/Discussion

- A. Hiring Update. BES hired three new teachers who are eager to get to work! Aimee Garland was also hired as a paraprofessional.
- B. Reopening Plans. Students must hand in their "ticket" noting their temperature and indicating they do not have any COVID-related symptoms. The school will provide two masks to each student; they must wear them (with exclusions for medical and/or behavioral needs) at all times, except when eating or outside when they can maintain proper social distancing. Vermont schools are opening at level 2 with plans to move to level 3. Plans are also being made to transition to remote learning if necessary.
- C. Calendar Considerations. Additional in-service days were added to the beginning of the school year.

Action:

- A. Approve 1-year part time custodial position. High touch areas must be cleaned at the beginning, middle, and end of the day. A part-time custodian is needed to clean during the day, and this position is covered with Coronavirus Relief Funds. Beth moved to approve the hire of a 1-year part time custodian. Seconded by Yasharian. All in favor; motion carried.
- B. Increase Kitchen Assistant Hours. To accommodate for more stringent meal delivery requirements, Lyons moved to increase the Kitchen Assistant's hours by 2. Seconded by Beth. All in favor; motion carried.

VIII. Agenda/Items/Date for Next Board Meeting: Wednesday, September 9, 2020 at 5:30pm.

IX. Executive Session. Not required.

X. Adjourn. O'Bar moved to adjourn at 7:05pm. Seconded by Beth. All in favor; motion carried.