

BRIGHTON ELEMENTARY SCHOOL BOARD MEETING
Wednesday, June 10, 2020

Members:
Katie Mientka
Tim O'Bar
David Yasharian
Bradley Beth
Cass Lyons*

Administrators:
April Lane, Principal
John Castle, Superintendent
Glenn Hankinson, NCSU Financial

**Denotes Absentees*

I. The meeting was called to order by Katie Mientka at 5:36PM.

II. Approve the minutes of May 13, 2020. Yasharian moved to accept the May 13, 2020 minutes. Seconded by Beth. All in favor; motion carried.
Amendment to Agenda: Kitchen assistant wage.

III. Public Comments, Communication with Parents/Staff/Citizens N/A

IV. Financial Report

- A. Approve the Warrants. Mientka approved the minutes on behalf of the Board.
- B. There was a small change from May 2020, with a net balance of \$83,816.44 from \$88,827.34. Yasharian moved to approve the May 2020 financial report. Seconded by O'Bar. All in favor; motion carried.

V. Principal's Report

Ms. Lane discussed the summer Encore program; it is not filled to capacity. During one week, BES will join with CES to maximize numbers. Also of note is summer meal delivery. This will continue for four weeks (three in July, one in August). Families will pick up meals at the school. Due to COVID-19, meals are reimbursed at a higher rate. Yasharian moved to accept the May 2020 principal's report. Seconded by O'Bar. All in favor; motioned carried.

VI. Superintendent's Report

Mr. Castle discussed the planning process for returning to school in August. Several steering committees have been established at the SU level to investigate issues such as transportation, instruction, etc. More information is expected to come later in the summer with guidance from the AOE and VT Department of Health.

VII. Unfinished/New Business
Information/Discussion

- A. Hiring Update: one paraprofessional position is open. Ms. Lane is interviewing candidates.
- B. 8th Grade Graduation. Graduation will be held Thursday, June 12 at 6:00PM. It will be held at the Town Beach and students/participants will maintain social distance. Graduates will wear masks.
- C. End of Year Celebrations. These included the pre-school graduation and a staff gathering to celebrate the retirement of Anne Parenteau.
- D. Board Meeting Protocols. The Board has determined it will continue with in-person meetings with the option to call-in for now.

Action:

- A. Support Staff Salaries. Mr. Castle recommends a 2% increase and further reassessment pending teacher negotiations. It is likely the Board will freeze raises for the time being. This item is tabled until the August 2020 meeting.
- B. Administrator Salary: Ms. Lane voluntarily declined the pay increase offered by the Board in April 2020. Thank you, Ms. Lane.
- C. Kitchen Assistant. Yasharian moved to increase the wage for the kitchen assistant from \$11.38 to \$12.00 to account for increased hours and workload due to COVID-19. Seconded by O'Bar. All in favor; motion carried.
- D. Award Revenue Anticipation Borrowing Bid. Bids were received from Community National Bank, Passumpsic Bank, and Union Bank. In consultation with Mr. Hankinson, it was determined Union Bank's proposal is best as it has the highest estimated earnings. O'Bar moved to accept Union Bank's bid. Seconded by Yasharian. All in favor; motion carried.

VIII. Agenda/Items/Date for Next Board Meeting: August 12, 2020 @ 5:30PM.
Disinfectant protocols, school reopening procedures.

IX. Executive Session Not required

X. Adjourn. O'Bar moved to adjourn at 6:41PM. Seconded by Yasharian. All in favor; motion carried.