

Brighton Elementary School Board Meeting
Wednesday, May 13, 2020

Members:
Katie Mientka
David Yasharian
Cass Lyons
Bradley Beth*
Tim O'Bar

Administrators:
April Lane, Principal
John Castle, Superintendent (remote)
Glenn Hankinson, NCSU Financial (remote)

**Denotes absentees*

I. The meeting was called to order by Katie Mientka at 5:30.

Amend Minutes of April 8, 2020 (to include lawn care bid from Israel Sanville for \$125/mow)

II. Approve the minutes of April 8, 2020. Yasharian moved to approve the April 2020 minutes, amended to include the lawn care bid from Israel Sanville. Seconded by Lyons. All in favor; motion carried.

III. Public Comments, Communication with Parents/Staff/Citizens N/A

IV. Financial Report

- A. Approve the Warrant. The Board approved the April warrant.
- B. Financial Report. There is little change over last month, with a deficit of \$88,827.34. BES will receive a reimbursement of approximately \$5000 from Butler's Bus Service for unused fuel and driver hours. In addition, the school will receive a \$3991 REAP grant. Lyons moved to approve the May 2020 financial report. Seconded by Yasharian. All in favor; motion carried.

V. Principal's Report

In her Principal's report, Ms. Lane discussed food service; we are currently preparing and delivering 93 breakfasts/lunches five days per week. There is a higher reimbursement rate due to COVID-19 (\$2.37 per breakfast; \$4.15 per lunch). This helps offset the increased costs. A survey will be sent to parents/families to determine how many people would like to continue to receive meals in the summer. Also of note, D&C Transport delivered 6972 gallons of fuel at a lower price than anticipated.

Lyons moved to accept the April 2020 Principal's Report. Seconded by Yasharian. All in favor; motion carried.

VI. Superintendent's Report

- A. Updates and Information Regarding School Closure & Remote Learning. Mr. Castle discussed issues related to the COVID-19 school closure, including seeking a waiver allowing schools to serve offsite meals this summer; guidelines around graduation and the last day of school. Vermont schools must follow their regular school calendar, including any makeup days. Summer programs will also run this year with up to 25 students per session and will likely operate for 5 weeks, as usual. Developing protocols and guidelines for reopening in fall is ongoing.

VII. Unfinished/New Business

Information:

- A. Hiring Updates. Todd Cubit has been hired for 4-5th grade math; Rena Levine has been hired for the kindergarten position; and Echo Hopkins has been hired for the math intervention position.
- B. 8th Grade Graduation. BES must comply with the State's guidelines regarding gatherings and will limit participants and maintain social distancing during the 8th grade graduation. Ms. Lane presented ideas, such as a "drive through" graduation in which each student essentially has his/her own ceremony. More information next month.

Action:

- A. Award Bid for Fire Alarm System Services. BES received three bids to test and maintain the fire alarm system. These are from MEI Systems Integrators (\$400.00); Genes Electric (\$800); and Norris, Inc. (\$613). Lyons moved to accept the bid from MEI Systems Integrators. Seconded by Yasharian. All in favor; motion carried.
- B. Approve Bookkeeping Contract. With no change in cost over last year, Yasharian moved to approve the Bookkeeping Contract for 2020-2021. Seconded by Lyons. All in favor; motion carried.
- C. Support Staff Salary Consideration for 2020-2021 School Year. This discussion has been tabled until the June 2020 meeting.

VIII. Agenda Items/Date for Next Board Meeting: June 10, 2020 at 5:30 PM.

IX. Executive Session. N/A

- X. Adjourn.** Lyons moved to adjourn at 6:25pm. Seconded by Yasharian. All in favor; motion carried.