

**Brighton Elementary School Board Meeting
Wednesday, March 11, 2020**

Members:
Katie Mientka
David Yasharian
Cass Lyons
Bradley Beth*

Administrators:
April Butler Lane, Principal
Glenn Hankinson, NCSU Financial
John Castle, Superintendent*

**Denotes absentees*

I. The meeting was called to order by David Yasharian at 6:35pm.

Adjustments/Addition to Minutes: contractual issue

II. Board Reorganization

Action:

- A. Elect Chairperson. Lyons moved to elect Katie Mientka as Chairperson. Seconded by Yasharian. All in favor. Motion carried.
- B. Elect Vice Chairperson. Yasharian moved to elect Bradley Beth as Vice Chairperson. Seconded by Lyons. All in favor. Motion carried.
- C. Elect Clerk. Mientka moved to elect David Yasharian as Clerk. Seconded by Lyons. All in favor. Motion carried.
- D. Elect two NCSU Full Board Representatives. Yasharian moved to elect Katie Mientka and Bradley Beth as Full Board Representatives. Seconded by Lyons. All in favor. Motion carried.
- E. Elect alternate member for NCSU Full Board. Yasharian moved to elect Cass Lyons as alternate to the Full Board. Seconded by Mientka. All in favor. Motion carried.
- F. Appoint one NCSU Executive Committee Member. Yasharian moved to appoint Katie Mientka and Bradley Beth to share duties. Seconded by Lyons. All in favor. Motion carried.
- G. Appoint NCSU Policy Committee Member. Yasharian moved to appoint Katie Mientka and Bradley Beth to share duties. Seconded by Lyons. All in favor. Motion carried.
- H. Appoint NCSU Negotiations Committee Member. Lyons moved to appoint Katie Mientka to the Negotiations Committee. Seconded by Yasharian. All in favor. Motion carried.
- I. Designate Official Newspaper. Yasharian moved to designate the Caledonian Record/Orleans Record as the official newspaper. Seconded by Lyons. All in favor. Motion carried.
- J. Designate Posting Locations. Yasharian moved to designate the school entryway, post office bulletin board, and Town Hall as posting locations. (Warnings will also be posted on the school website.) Seconded by Lyons. All in favor. Motion carried.
- K. Meeting Dates and Times. The Brighton Elementary School Board will meet on the second Wednesday of each month (excluding July) at 5:30pm.
- L. Agenda Development. Ms. Butler Lane will lead agenda development.
- M. Review and Approve Board Code of Ethics. Lyons moved to approve the Code of Ethics. Seconded by Yasharian. All in favor. Motion carried. (Code of Ethics signed by present Board members)

III. Approve Minutes of February 12, 2020. Yasharian moved to approve the February 12, 2020 minutes. Seconded by Lyons. All in favor. Motion carried.

IV. Public Comments, Communication with Parents/Staff/Citizens

n/a

V. Financial Report

Action:

A. The Board approved the warrants.

B. Mr. Hankinson discussed the February 2020 financial report. At present, there is a deficit of \$84,333.54. Driving factors include health care expenses, negotiations retro-pay, and the hiring of a paraprofessional to accommodate student needs. This deficit can be addressed in FY2021-FY2023 budgets or by borrowing. Lyons moved to approve the February 2020 financial report. Seconded by Yasharian. All in favor. Motion carried.

VI. Principal's Report. Ms. Butler Lane advised the Board that three positions have been posted (1 elementary, 1 $\frac{1}{2}$ math/science, 1 math interventionist). She also discussed the Continual Improvement Plan (CIP) goals, which are to increase reading achievement and to integrate more restorative practices into discipline approach. Ms. Butler Lane reported on the Winter Carnival: it was a great success. We thank Mr. Neil Perry for volunteering his time (and horses!) to give the students sleigh rides.

Addressing COVID-19 concerns: the SU and BES will continue to monitor the situation with information and advice from the AOE and VT Department of Health. As yet, no schools in the SU are considering closures. Staff is reminding students to wash their hands and are focusing on relaying facts, not fear.

A recent UVM study recommended increasing the weighting for poverty. The cost to educate children in poverty-prone areas is up to 314% higher than in more affluent communities. There is also movement towards weighting for "sparsity" and rural communities. Lyons moved to accept the principal's report for February 2020. Seconded by Yasharian. All in favor. Motion carried.

VII. Unfinished/New Business

Action:

A. Approve Resignation. Yasharian moved to approve the resignation of kindergarten teacher, Rachel Johnson. Seconded by Lyons. All in favor. Motion carried. The Board thanks Mrs. Johnson for her hard work and dedication and wishes her the best!

B. Approve Soliciting Lawn Care Bids. Yasharian moved to approve the solicitation of lawn care bids. Seconded by Lyons. All in favor. Motion carried.

C. Approve Transportation Contract. Brighton Elementary received one bid for transportation services. Butler's Bus Service, Inc. proposed to provide one new Freightliner bus (77 passenger capacity) and regular home-school transportation at a cost of \$55,300 (2020-2021), \$56,959 (2021-2022), and \$58,668 (2022-2023). Field Trips/Charters will be an additional \$2.20/mile and

\$21.00/hour (2020-2021), \$2.25/mile and \$21.50/hour (2021-2022), and \$2.30/mile and \$22/hour (2022-2023). Lyons moved to approve the transportation contract. Seconded by Yasharian. All in favor. Motion carried.

Information:

A. Board Vacancy. There is one seat open on the Board. We will reach out via the Bearcat Bulletin to engage interested parties and make an appointment ASAP.

VIII. Agenda Items/Date for Next Board Meeting. April 8, 2020 @ 5:30pm. Approve CIP. Appoint Board member (anticipated)

IX. Executive Committee. Yasharian moved to enter executive session at 7:27pm for a contractual issue. Seconded by Lyons. All in favor. Motion carried.

The Board exited executive session at 7:30pm. Lyons moved to accept Ms. Butler Lane's recommendation for non-renewal of Thomas Cilwick's (math interventionist) contract. Seconded by Yasharian. All in favor. Motion carried.

X. Adjourn. Yasharian moved to adjourn at 7:32pm. Seconded by Lyons. All in favor. Motion carried.