

**Brighton Elementary School Board Meeting
Wednesday, December 11, 2019**

Members:

*Katie Mientka
Bradley Beth
*Jeanne Gervais
Cass Lyons
David Yasharian

Administrators:

April Lane, *Principal*
John Castle, *Superintendent*
Glenn Hankinson, *NCSU Finance Director*

**Denotes absentees*

I. The meeting was called to order by Bradley Beth at 6:30pm.

Item VII.Action.A Consider Unpaid Leave Request was removed from the agenda.

II. Approve the minutes of November 13, 2019.

David Yasharian moved to approve the minutes of November 13, 2019. Cass Lyons seconded. Motion carried.

III. Public Comments, Communication with Parents/Staff/Citizens

No community members were present. The Board invites all members of the community to attend School Board meetings.

IV. Financial Report

Action:

- A. Warrants were approved.
- B. The Board reviewed the financial report for November, 2019. Glenn Hankinson explained that the balance is up due to increased subgrant revenues, but impending retroactive pay for teachers for the 2018 school year will be more than the budgeted contingency item allotment. Cass Lyons moved to approve the financial report. David Yasharian seconded. Motion carried.

V. Principal's Report.

Ms. Lane presented the Principal's Report for November 2019 at 6:37 PM. Enrollment is up to 116 as compared to 103 in November 2018. Behavior incidents are down to 55 for the month. Classroom evacuation data was provided for the first time, showing an aggregate of 35 minutes of time spent outside of the classroom for the month. Ms. Lane stated she will provide more detailed information in the next Principal's Report.

David Yasharian moved to approve the Principal's Report for November 2019. Cass Lyons seconded. Motion carried.

VI. Unfinished/New Business

Information:

- A. Discuss 2018 Audit Report. Discussion was tabled in anticipation of the 2019 Audit Report. Of note, the findings for 2018 indicated that the auditors agree with the NCSU/Brighton budget reporting and find no discrepancies.
- B. FY21 Budget. A draft budget provided by Glenn Hankinson outlined an estimated 7.64% increase in budget expenditures for FY2021. The state recently published the Dollar Value Yield which contributes toward the tax rate calculations for determining tax revenue. However, a tax rate cannot be established until the state has also released Common Level of Appraisal information.
- C. VSBA Representation. Kevin Amyot of Westfield has stepped up to represent NCSU with the Vermont School Boards Association. However, more representation is encouraged to reflect the viewpoint of rural schools.

Action:

- A. Consider Unpaid Leave Request. This item was struck from the agenda.
- B. Transportation RFP. David Yasharian moved to solicit bids for a transportation contract. Cass Lyons seconded. Motion carried.
- C. Appoint Announced Tuition Designee. David Yasharian moved to appoint April Lane as the Announced Tuition Designee as this is typically a role given to the school principal. Cass Lyons seconded. Motion carried.
- D. Ratify 2018–2020 Teachers Negotiated Agreement. The NCU Negotiations Committee and Vermont NEA have settled on a budget for teachers' salaries for both the 2018–19 and 2019–20 school years. Notable changes include an increase of teachers' salaries by an average of 3.5%, a change in bereavement policies, time requirement standardization across elementary and secondary positions, and an increased tuition credit for teachers. David Yasharian moved to ratify the 2018–2020 Teachers Negotiated Agreement. Cass Lyons seconded. Motion carried.

VII. Superintendent's Report.

Superintendent John Castle delivered the Superintendent's Report at 6:57pm. He explained that the SU budget is increasing by 3%. However, some of that increase is due to a move from a billed service to a general assessment model for IT support across the SU. Mr. Castle also stated that a goal of the SU administration is to reclaim Out-of-District placements. Current placements for 26 students total \$2 million.

VIII. Other Business.

Action:

- A. Approve Revised NCSU Common Board Policy F.18 STUDENT PUBLICATIONS AND FREEDOM OF EXPRESSION IN SCHOOL-SPONSORED MEDIA. David Yasharian moved to adopt NCSU Common Board Policy F.18. Cass Lyons seconded. Motion carried.

IX. Agenda Items/Date for Next Board Meeting. January 8, 2020 at 6:30 PM, BES.

X. Executive Session.

None required.

XI. Adjourn.

Cass Lyons moved to adjourn at 7:31 PM. David Yasharian seconded. Motion carried.