

**Brighton Elementary School Board Meeting
November 13, 2019 @ 6:30 PM
Brighton Elementary School**

Members:

Katie Mientka
Bradley Beth
Jeanne Gervias
Cass Lyons
David Yasharian

Administrators:

April Lane, Principal
Glenn Hankinson, NCSU Financial
John Castle, Superintendent*

**Denotes Absentees*

I. The meeting was called to order by Katie Mientka at 6:32 PM.

Additions to Agenda: modification to BES/CES sports agreement

II. Approval of October 9, 2019 Minutes. Gervais moved to approve the minutes of October 9, 2019. Seconded by Yasharian. All in favor. Motion carried.

III. Financial Report

Action:

- A. Approve the Warrant. The Board approved/signed the warrant.
- B. Approve the Financial Report for October 2019. Mr. Hankinson discussed the financial report for October 2019. Notably, BES is operating at a deficit of about \$14,000. Primary contributing factors include anticipated tuition costs for preschoolers in other programs, more support staff opting to take health insurance, and a reduction in federal monies. This shortfall will be addressed in the upcoming budget process. Medicaid funds are available, and Ms. Lane indicates these will likely be used for winter programming, Tooth Tutor, and behavioral team assistant. Beth moved to approve the financial report of October 2019. Seconded by Gervais. All in favor. Motion carried.

IV. Principal's Report

Ms. Lane noted that enrollment is up to about 116 students. Lower grade numbers are especially strong. Also of note in Ms. Lane's report is an increase in both minor and major behavioral issues from October of 2018. Staff are working to address issues safely and proactively. Yasharian mentioned the number of evacuations taking place in some grades and asked Ms. Lane to comment. Per NCSU policies and procedures, and for safety reasons, other children are evacuated from a classroom situation if a student escalates to a point where they are a danger to themselves or others. Gervais moved to accept the Principal's Report for October 2019. Seconded by Yasharian. All in favor. Motion carried.

V. Superintendent's Report

N/A

VI. Unfinished/New Business

Information/Discussion

- A. FY2021 Budget. Mr. Hankinson discussed the FY2021 budget process and factors that will contribute. Currently, BES has about \$13,000 in fund balance, \$129,000 in the tax stabilization fund, and a projected addition of 6-7 equalized pupils. BES must include a contingency for negotiations in the 2021 budget (approx: \$100,000). Health care is also expected to be a major expense. More information will be provided as the budget process continues.
- B. Accept Resignation: Brenda Thatcher requested that the Board accept her resignation as a paraprofessional. Gervais moved to approve this request. Seconded by Lyons. All in favor. Motion carried. Thank you, Ms. Thatcher.
- C. Approve Hire of Two Paraprofessionals. Per student needs, two paraprofessionals have been hired and will start in November. Beth moved to approve the hiring of Adrianna Maurais and Maria Paul. Seconded by Lyons. All in favor. Motion carried.
- D. BES/CES Sports Agreement. The CES Board requested that one change be made in the sports agreement. Neither school will be responsible for transportation to or from practices/games. This is the responsibility of parents/guardians. Yasharian moved to adopt CES's recommendation. Seconded by Lyons. All in favor. Motion carried.

VII. Agenda Items/Date for Next Board Meeting

Wednesday, December 11, 6:30 PM

Discuss: Audit Report

VIII. Adjourn

Gervais moved to adjourn at 7:30 PM. Seconded by Beth. All in favor. Motion carried.