

**Brighton Elementary School Board Meeting  
October 9, 2019 @ 6:30PM  
Brighton Elementary School**

**Members:**

Katie Mientka  
Bradley Beth  
Jeanne Gervais  
David Yasharian  
Cass Lyons

**Administrators:**

April Lane, Principal  
Glenn Hankinson, NCSU Financial  
John Castle, Superintendent\*

*\*denotes absentees*

**I. The meeting was called to order by Katie Mientka at 6:30PM.**

**Additions to the agenda:** (1) presentation by Mrs. Sawicki and two middle school students; (2) letter to the Board from Ms. Susan Vera.

**II. Approval of the minutes of September 11, 2019.** J. Gervais moved to approve the minutes of September 11, 2019. Seconded by C. Lyons. All in favor. Motion carried.

**III. Public Comments, Communication with Parents/Staff/Citizens**

Mrs. Sawicki and students Jacob Ashman and Griffon Beth presented the Board with information on their grant efforts. They were able to secure a grant from VREC to purchase items for BES's "musical playground." They are also working on a \$1550 grant to purchase a portable Gaga Ball Pit, which can be used by students of all ages. Thank you, Mrs. Sawicki and students for all your hard work! (Shealeigh Tardiff and Harlee Hannax are also on this grant team.)

**IV. Financial Report**

Action:

- A. Approve the Warrant. The Board approved the warrants.
- B. Approve the financial report of September 2019. Mr. Hankinson discussed the budget outlook for this year. We expect to run at a deficit given the reduction in federal support, shortfall in tuition revenue, and other factors. We will begin next year's budget discussions in November. B. Beth moved to approve the financial report. Seconded by D. Yasharian. All in favor. Motion carried.

**V. Principal's Report**

Ms. Lane updated the Board on several issues: she indicates that SU-level tech support has been positive and responsive. She also noted that we had over 100 people at the September Open House, which was supported by Green Mountain Farm to School. Ms. Lane informed the

Board that a van had been purchased by Encore and is available for BES use for a mileage fee. J. Gervais moved to accept the Principal's Report. Seconded by B. Beth. All in favor. Motion carried.

## **VI. Superintendent's Report**

N/A

## **VII. Unfinished/New Business**

### Information/Discussion:

- A. Fall Forum. In addition to the Open House/Dinner, BES will participate in the Resource Fair on November 6, 2019.

### Action:

- A. Award Snow Removal Bid. Two bids were received (Israel Sanville/Sanville Lawn Care for \$25,000 for each of the next three years and Richard Gervais/Gervais Construction for \$8899 for one season). C. Lyons moved to award the bid to Gervais Construction. Seconded by D. Yasharian. All in favor. Motion carried.
- B. Consider Unpaid Leave Request. Mr. Ian Gilpatrick requested unpaid time off due to illness (September 12) and a conference he had previously committed to attend (October 21-22). J. Gervais moved to approve Mr. Gilpatrick's request. Seconded by C. Lyons. All in favor. Motion carried.
- C. Approve Hiring of bus monitor/paraprofessional. J. Gervais moved to allow Ms. Lane proceed in hiring a paraprofessional and/or arranging schedules of paras for bus coverage. Seconded by Cass Lyons. All in favor. Motion carried.
- D. Updated Brighton/Charleston Sports Agreement. Updates were made to the agreement, including shared uniforms and a shared team name when combined teams are necessary. D. Yasharian moved to approve the revised agreement. Seconded by B. Beth. All in favor. Motion carried.
- E. Letter from Ms. Susan Vera. Ms. Vera requested that the Board consider categorizing the administrative assistant position as a full year employee, as opposed to a school year employee. The Board tabled this discussion until November and thanks Ms. Vera for all of her hard work and diligence.

## **VIII. Agenda Items/Date for Next Meeting**

The Board will meet on November 13 at 6:30Pm.

- A. Ms. Vera's request as noted above.

## **IX: Executive Session**

N/A

**X. Adjourn.** C. Lyons moved to adjourn at 7:20PM. Seconded by B. Beth. All in favor. Motion carried.