

**Brighton Elementary School Board Meeting
Wednesday, September 11, 2019
6:30PM
Brighton Elementary School**

Members:
Katie Mientka
Jeanne Gervais
Cass Lyons
David Yasharian*
Bradley Beth*

Administrators:
April Lane, Principal
John Castle, NCSU Superintendent*
Glenn Hankinson, NCSU Financial*

Jessica Applegate, NCSU,
Director of Learning Design

I. The meeting was called to order by Katie Mientka at 6:32PM.

Adjustments to the Minutes: Discussion of roof

II. Approve minutes of August 14, 2019. Cass Lyons moved to approve the minutes of August 14, 2019. Seconded by Jeanne Gervais. All in favor; motion carried.

III. Public Comments, Communication with Parents/Staff/Citizens. None present.

IV. NCSU Design for Learning Updates. Jessica Applegate, NCSU Director of Learning Design, spoke to the Board about updates to the SU Work and Learning Plan. There is an increased focus on equity and socio-emotional learning. Mrs. Applegate also spoke about the reporting system, including updated expectations and encouragements around student led conferences, e-portfolios, etc. Thank you, Mrs. Applegate.

V. Financial Report. The Board approved the Warrants. There was no Financial Report this month.

VI. Principal's Report. Ms. Lane noted that enrollment was up; pre-K has especially strong numbers. Also of note: each student in K-8 has their own computer to use at school. Technology support is now being supplied at the SU level. Ms. Lane reported that response times have been great and it represents a costs-savings to BES.

Ms. Lane reported that the mixed-grade configuration involving 3-5 grades (half of 4th grade is with 3rd and half with 5th) is going well. Mixed-age groupings allow students to access the learning opportunities they need to thrive.

BES will also host an Open House on October 2. It will feature a Harvest Dinner: Green Mountain Farm to School is helping our students prepare the meal. All are welcome.

Jeanne Gervais moved to accept the Principal's Report. Seconded by Cass Lyons. All in favor; motion carried.

VII. Superintendent's Report. No Superintendent's Report this month.

VIII. Unfinished/New Business.

Information/Discussion:

- A. Playground Inspection Report. Ben Prevost, Risk Management Consultant, conducted an inspection of the BES playground. Many of the suggestions have been resolved by Custodian Roger O'Keefe, such as tightening bolts and applying wood chips. Other recommendations, such as repairing or replacing the rockwall structure, are under consideration. Ms. Lane has applied for a grant to cover these costs. Thank you, Ms. Lane and Mr. O'Keefe for providing a safe playground!
- B. Discuss Snow Removal Contract. The Board reviewed the Snow Removal Contract Bid Specifications. It was agreed that the language in paragraph 1 would be amended to clarify that all work needs to be done prior to 6:00AM for accumulations of two inches of snow *and* at the discretion of Ms. Lane, as needed. The contract will be put out to bid in October, 2019.
- C. Discussion Bright/Charleston Joint Sports Agreement. This agreement will be reviewed in April, 2020. For the current soccer season, both BES and CES have sufficient numbers to field their own respective teams. We expect to have joint teams for girls/boys basketball. It is our understanding that if one school does not have sufficient numbers for any sport, there will be a combined team so all student athletes can participate. Bill Burns acts as athletic coordinator and will coordinate the soccer schedules/referees for both soccer teams.
- D. Roof. Black River Builders coated the roof in summer of 2018. There are issues with the EPDM tape used in the process. The WK+ coating was used on uncured flashing tape by the builders who erected the dormers. Garland proposes using Uni-Bond tape to address this issue and will provide the materials to BES free of charge. All of the WK+ coating covering uncured EPDM seams and flashing tape will be removed and small repairs made. In spring 2020, Uni-Bond tape will be applied, as well as WK+ Top Coat. The Garland report noted that, otherwise, the roof is in great shape.

Action:

- A. Consider Unpaid Leave Request. Brenda Thatcher (para) requested unpaid leave for 1.5 days for a family funeral. Jeanne Gervais moved to approve this request. Seconded by Cass Lyons. All in favor; motion carried.

IX. Agenda Items/Date for Next Board Meeting: Wednesday, October 9, 2019 6:30PM; Snow Removal Contract

X. Executive Session. Not required

XI. Adjourn. Jeanne Gervais moved to adjourn at 7:20PM. Seconded by Cass Lyons. All in favor; motion carried.