Select Board Meeting Minutes
November 4, 2026

Present: Heather McElroy, Bill Hawkins, Sean Selby, Fred Roese, Doug Brent, Mike Strait, and Teresa DeBonville.

Heather McElroy called the meeting to order at 5:30 PM

The Pledge of Allegiance was recited by all in attendance.

Updates to the Agenda: None.

Public Comment: None.

Snowmobile Clubs: Fred Roese was present on behalf of the Brighton Snowmobile club to request that ALL roads be open to the snowmobilers. Bill Hawkins motions to open all roads to snowmobilers for the 2026-2027 season. Heather McElroy seconds the motion, all in favor, so carried.

Sean Selby was present to request that the snowmobilers be able to cross in front of the fire station as they did last year. Mike Strait stated that there were no issues last year and would be willing to allow snowmobilers to cross here, with a signed agreement with the clubs, as they did in the prior year. Bill Hawkins stated that he was not in favor of this and wanted this to be stated in the minutes.

DWSRF Construction Loan Application: Mike Strait explained to the board that this is the loan agreement for the transmission line for the Water Treatment Plant Upgrade. The board reviewed the loan agreement. Bill Hawkins motions to submit the application to the State Revolving Loan Program for the Step II Drinking Water Construction Loan in the amount of $2.3 million dollars for the South Transmission Main Replacement and appoint the Town Manager Mike Strait as the authorized Representative for this application and project. Heather McElroy seconds the motion, all in favor so carried.

Project updates: Mike Strait gave the board the following updates on the ongoing projects.

1. The Wastewater Treatment Facility project is now operating, and we have applied for substantial completion. Mike is working on getting our funding released from USDA. Mike and Joel will be doing a walk-through of the plant with the design engineer on Friday.
2. The DWSRF loan agreement has been signed. We are still waiting for two easements to be completed.
3. The park project was started this week and is near completion.
4. The MERP representatives will be here on Thursday to inspect all of the work done, and this will be near completion.

5. The tests have been run on the soil from the old town garage, and we have no underground contamination.
6. Mike has submitted the reimbursements to FEMA for the 10-Mile Square Road Bridge project.
7. The three culverts that need to be replaced are under design; this will not be until next year's budget. The culverts are located on Stevens Loop, the 5-Mile Square Road, and the Head Of The Pond Road.
8. The company painting the town hall should be back next week to finish this project.
9. Mike spoke to the contractor and had him do some more patching on the Railroad Depot roof.

Pay Orders: The board reviewed and signed the pay orders for the road department expense account, and the general expense account.

Approve minutes of the previous meeting: A motion was made by Bill Hawkins to approve the minutes of the October 14, 2026, meeting as printed. Heather McElroy seconds the motion, all in favor, so carried.

Other business: None.

Executive session: Heather McElroy motions to enter executive session in order to discuss personnel matters under the provisions of Title 1, Section 313 of the Vermont Statutes finding that premature public knowledge would substantially disadvantage the town at 6:10 PM. Bill Hawkins seconds the motion, all in favor, so carried.
Bill Hawkins motions to executive session. Heather McElroy seconds the motion, all in favor. Heather McElroy announced that we exited executive session at 6:35 PM, and no action was taken.

Bill Hawkins motions to adjourn the meeting. Heather McElroy seconds the motion, all in favor, so carried.

Meeting adjourned at 6:40 PM.