

Select Board Meeting Minutes April 15, 2026

Present: Heather McElroy, Mike Testut, Bill Hawkins, and Teresa DeBonville.

Attending Virtually: Mike Strait, Joel Cope, and Bruce Webster.

Mike Testut called the meeting to order at 5:30 PM.

The Pledge of Allegiance was recited by all in attendance.

Update to the Agenda: Brush Dump Opening.

A motion was made by Heather McElroy to open the brush dump for the season on May 2, 2026, with the hours being from 10-2, every Saturday, as staff allows. Bill Hawkins seconds the motion, all in favor, so carried.

Public comment: None.

Railroad Depot Roof Repairs: Mike Strait informed the board that there are several leaks in the depot, along the rubber membrane and they can be patched for \$3,500.00 or the rubber membrane of the roof can be replaced at the cost of \$9,000.00. Bill Hawkins motions to authorize the Town Manager to contract with Kavika Alcantara to replace the rubber membrane section of the depot building roof in the amount of \$9,000.00. Heather McElroy seconds the motion, all in favor, so carried.

MERP Updates: We will be going into executive session to discuss these. Mike Strait informed the board that we received 1 bid for the replacement of the hot water heater, 4 bids for the heating and cooling system, and 2 bids for the painting of the town hall. Mike Strait also informed the board that in this grant new storm windows were ordered for the railroad depot and town hall and Mike and Bruce will install these.

Park project updates: Mike Strait met with the engineers and has made a few cosmetic changes to the park project that the engineers had suggested in their plans.

Policies Review: The policies and ordinances that the board will be working on are the burn policy. The board should also look at the ATV ordinance, and the Dog Ordinance in case some changes need to be made. Mike spoke with the board about making the biggest changes to the procurement policy, some of the wording needs to be changed. The Personnel Policy will be worked on in July when the union contract is finalized.

Overweight Permits: Heather McElroy motions to authorize the chairperson to sign overweight permits. Billy Hawkins seconds the motion, all in favor, so carried.

Pay Orders: The board reviewed and signed the pay orders for the road department expense account and the general expense account.

Approve minutes of the previous meeting: The board reviewed the minutes of the April 1, 2026, meeting. Heather McElroy motions to approve the minutes as printed. Billy Hawkins seconds the motion, all in favor, so carried.

Executive session for MERP and Painting RFP'S: Heather McElroy motions that the board enter Executive Session at 5:55 PM in order to discuss RFPs received under the provisions of Title 1, Section 313 of the Vermont Statutes funding the premature public knowledge would substantially disadvantage the town, with members of the board and staff. Billy Hawkins seconds the motion, all in favor, so carried.

Heather McElroy motions to exit executive session. Billy Hawkins seconds the motion, all in favor, so carried.

Mike Testut announced that the board exited executive session at 6:26 PM, with no action taken.

MERP HVAC Contractor Selections:

Heather McElroy motions to award the MERP HVAC contract for the Town Hall to Premier Heating and Air Conditioning in the proposed amount of \$250,796.80. Billy Hawkins seconds the motion, all in favor, so carried.

Heather McElroy motions to award the MERP HVAC contract for the Railroad Depot Building to Premier Heating and Air Conditioning in the proposed amount of \$92,439.50. Billy Hawkins seconds the motion, all in favor, so carried.

Heather McElroy motions to award the MERP HVAC contract for the Town Garage to Premier Heating and Air Conditioning in the proposed amount \$36,405.66. Billy Hawkins seconds the motion, all in favor, so carried.

MERP Water Heater Contractor Selection: Heather McElroy motions to award the MERP Water Heater Contract for the Town Garage to Tardif Heating and Mechanical in the proposed amount of \$5,459.82. Billy Hawkins seconds the motion, all in favor, so carried.

Heather McElroy motions to award the MERP Water Heater Contract for the Depot building to Tardif Heating and Mechanical in the amount of \$4,259.82. Billy Hawkins seconds the motion, all in favor, so carried.

Town Hall Painting Contractor Selection: Heather McElroy motions to award the Town Hall Painting contract to G.S. Bostic Painting LLC in the proposed amount of \$49,300.00. Billy Hawkins seconds the motion, all in favor, so carried.

Banking Proposals: Heather McElroy motions to enter Executive Session in order to discuss the banking proposals received by the town under the provisions of Title 1, Section 313 of the Vermont Statutes finding that Premature public knowledge would substantially disadvantage the town at 6:30 PM with members of the board and staff. Bill Hawkins seconds the motion, all in favor, so carried.

Heather McElroy motions to exit executive session. Billy Hawkins seconds the motion, all in favor, so carried. Mike Testut announced that at 6:45 PM the board exited executive session, no action was taken. Mike Strait explained that the town treasurer and town manager had been looking into consolidating all the accounts that the town has into one account. This was one thing that the CPA wanted done. Mike Strait and Teresa DeBonville met with three different banks, and Community National Bank gave the town the best bid. The town will be consolidating all accounts to Community National Bank.

Credit Card Account Authorization: A motion was made by Billy Hawkins to authorize the Town Clerk and Treasurer to open a Town Credit Card Account at Community National Bank with a limit of \$20,000.00. The following individuals will be authorized users on the account and will have access to the full credit line: Town Clerk and Treasurer, Teresa DeBonville, and Town Manager Michael Strait; The following users will be authorized users on the account with a \$5,000.00 limit: Librarian, Michelle Wilcox, Road Foreman, Nick Bingham, and Recreation Director, Heather McElroy. Mike Testut seconds the motion, Heather McElroy recused herself from voting on this.

Executive Session-Personnel: Heather McElroy motions to go into Executive Session to discuss personnel matters under the provisions of Title 1, Section 313 of the Vermont Statutes finding that premature public knowledge would substantially disadvantage the town at 6:50 PM, with members of the board, the Town Manager and the Town Clerk. Billy Hawkins seconds the motion, all in favor, so carried.

Heather McElroy motions to exit Executive Session. Billy Hawkins seconds the motion, all in favor, so carried. Mike Testut announced that the board exited Executive Session at 7:15 PM, with no action taken.

Other Business: None.

Heather McElroy motions to adjourn the meeting. Billy Hawkins seconds the motion, all in favor, so carried.

Meeting adjourned at 7:20 PM