

Select Board Meeting Minutes December 3, 2025

Present: Heather McElroy, Jeanne Gervais, Mike Testut, Bill Hawkins, Sean Selby, Rick Hannux, Ryan Perry, Maria Perry, Mike Strait, and Teresa DeBonville.

Attending virtually: Ed Barber, and Joel Cope.

Heather McElroy called the meeting to order at 5:30 PM.

The Pledge of Allegiance was recited by all in attendance.

Update Agenda: The agenda was updated with the following items:

- Snowmobile Trail
- Ambulance Services Agreement
- Change meeting date

Public comment: None

Snowmobile Trail: Sean Selby was present to discuss the secondary snowmobile trail that comes off from Railroad Street and would cross the fire stations parking lot and cross behind the Brighton American Legion and Kingdom Market. Sean was present to ask permission for the trail to run along the side of the parking lot of the Fire Stations Parking Lot. Sean mentioned to the board that if liability was a question, that VAST has full liability if anything was to happen. Ryan and Maria Perry were present to let the board know that it does affect the amount of business that the Kingdom Market and the Brighton American Legion would get. Sean Selby also mentioned to the board that this was a secondary trail not a main trail so less traffic would be expected. After much discussion, Mike Strait will talk to the one board member that was not present and get his opinion, as two members were in favor of allowing the trail to go along the parking lot of the Fire Station, and two members were opposed to it.

Change Meeting Date: Mike Strait asked if the board would like to change the date of the December 17, 2025 meeting as he has a conflict on scheduling. Changing the date will also allow the loan paperwork for the end of the year borrowing ready for signing by the board and will alleviate holding another meeting just for this purpose. The board agreed to change the meeting date to December 30, 2025, at 5:00 PM.

Ambulance Services Agreement: Jeanne Gervais motions to authorize the Town Manager to sign the Ambulance Services Agreement between Newport Ambulance and the Town of Brighton in the amount of \$76,976.82 in order for Newport Ambulance Service to provide 24-hour, seven days a week, 365 days per year emergency ambulance transport as well as

non-emergency medical transport to the citizens and visitors of the Town. Bill Hawkins seconds the motion, all in favor, so carried.

WWTF Credit Line Resolution: Jeanne Gervais motions to adopt the Bond Anticipation Borrowing Resolution with Community National Bank in the amount of \$3.756 million dollars at an annual rate of 4.70% in order to fund the improvement project at the Brighton Wastewater Treatment Plant. Mike Testut seconds the motion, all in favor, so carried.

Fireworks: Mike informed the board that we will apply for grants to cover the fireworks, but if this does not go through the town could be liable to cover the costs of the fireworks. Mike must contract with the company in December and wanted to know if the board thinks that they should take the risk of signing the contract and having to cover the remaining funds to cover the \$15,000.00 if the grant falls through and fundraising throughout the town does not cover it. The board agrees to allow Mike to sign the contract.

Budget Report: The board was given a rough draft of the budget to look over.

Burn policy review: Billy informed the board that he will meet with Rick Hannux and Walt Driscoll after the holidays to go over the policy.

Personnel Policy Section Review: Mike went over the change in the personnel policy with the board and will continue to look it over to see if any other changes need to be made.

Pay Orders: The board reviewed and signed the pay orders for the road department account and the general expense account.

Approve minutes of the Previous Meeting: Jeanne Gervais motions to approve the minutes of the November 19, 2025, meeting as written. Bill Hawkins seconds the motion, all in favor, so carried.

Other business: None.

Executive Session: A motion was made by Jeanne Gervais to enter executive session to discuss a legal matter pertaining to the downtown water main replacement project under the provisions of Title 1, Section 313 of the Vermont Statutes finding that premature public knowledge would substantially disadvantage the town. No decisions are expected following the executive session. Mike Testut seconds the motion, all in favor, so carried.

The regularly scheduled meeting was adjourned at 6:55 PM.