

SELECT BOARD MEETING MINUTES FEBRUARY 5, 2025

Present: Jeanne Gervais, Heather McElroy, Michael Testut, Greg Manning, Pierre Gervais, Joel Cope, Nicholas Bingham, Douglas Brent, Anne Budrewicz, Jamie Budrewicz, Brett Hedges, and Teresa DeBonville.

Attending Virtually: Bruce Webster, and Michael Strait.

Chairperson Jeanne Gervais called the meeting to order at 5:10 PM.

The Pledge of Allegiance was recited by all.

Update Agenda: Purchasing policy adoption, Utility easement for the NEK Broadband, and Executive session for a personnel agreement.

Public comment: Jamie Budrewicz asked if the town had received any other applications for the road crew. At this time, no new applications have been received. Flyers have been printed out to place around town to see if this will bring in interest.

Brett Hedges was present to bring copies of all registrations for the vehicles that are on his Meadow Street property. These will be given to the Planning Commission.

Town Manager tasks reassignment: The board reviewed this list of the tasks the town manager had been doing and directed staff on who would be responsible for the tasks until further notice.

Disabled American Veterans coin-drop request for August 2, 2025: Greg Manning motions to approve the coin-drop request from the Disabled American Veterans on August 2, 2025, under the condition that they provide a certificate of insurance to the town and follow the town's established safety protocol. Pierre Gervais seconds the motion, all in favor, so carried.

Brighton Recreation request for road closure for fishing tournament: Pierre Gervais motions to approve the request from Brighton Recreation to close the section of Mill Street Ext. outside of the Town Hall entrance of February 23, 2025, for the Tri-County Kids Fishing Tournament awards ceremony. Greg Manning seconds the motion, all in favor, so carried.

Approve and sign the Town Manager's separation Agreement: This will be done in Executive Session at the end of the regularly scheduled meeting being held on February 5, 2025.

Overweight Permits: A motion was made by Pierre Gervais to approve and sign the overweight permits received. Heather McElroy seconds the motion, all in favor, so carried. Chairperson Jeanne Gervais signed the permits.

Town Purchasing Policy: Pierre Gervais motions to adopt the town's revised purchasing policy as written. Greg Manning seconds the motion, all in favor, so carried.

NEK Broadband Easement: Pierre Gervais motions to authorize Michael Strait to send the property easement agreement with NEKCV Broadband for the OLT Cabinet placement to the town's attorney and insurance company for review. Heather McElroy seconds the motion, all in favor, so carried.

Approve minutes of the last meeting: Tabled.

Other business: Greg Manning asked who would be signing any FEMA documents now that the town manager has resigned, as he has had one citizen reach out to him about the buy out option that needed to be signed by a town representative. A motion was made by Greg Manning to authorize Michael Strait as the signor for any FEMA documents. Heather McElroy seconds the motion, all in favor, so carried.

Heather McElroy updated the board on the progress from the Ethics committee and what will need to be done.

Jamie Budrewicz asked for an update on grants that were being worked on. Michael Strait and Joel Cope updated the board of the following grants:

- Rural Development Business Grant (This is what pays for the events in town)
- Municipal Planning Grant(Town Plan)
- MERP Grant(Starting in the Spring)
- Land and Water Conservation Fund Grant(Tennis Courts)
- Reservoir repair Grant: We have been awarded this grant of \$190,000.00

Joel will post a notice of vacancy for a Zoning Administrator.

A motion to go into Executive session for the purpose of the discussion of an employment matter, with members of the select board at 6:20 PM was made by Heather McElroy. Pierre Gervais seconds the motion, all in favor, so carried.

Upon coming out of Executive session, Heather McElroy motions to approve and signed the Town Manager's separation agreement. Michael Testut seconds the motion, all in favor, so carried.

Meeting adjourned at 6:35 PM