

SELECT BOARD MEETING MINUTES
OCTOBER 2, 2024

Present: Jeanne Gervais, Heather McElroy, Greg Manning, Mike Testut, Pierre Gervais, Noah Bond, Matthew Wilson

Attending Virtually: Michael Strait, Joel Cope, Mercy Manning, Bruce Webster

The chairperson, Jeanne Gervais, called the meeting to order at 5:30 PM.

Pledge of Allegiance: All attendees stood for the Pledge.

Updates to the Agenda: None

Public Comment: None

MOU Brighton Elementary: Noah gave the Board a draft of the MOU (memorandum of understanding) for Brighton Elementary School, agreeing to utilize each other's spaces (i.e. the Town Hall Gym and the BES multi-purpose room) without charge. Noah asked for the Board's feedback and input by next week.

Project Expansion (Scope Creep): Heather McElroy requested that Noah Bond ask Town employees about any tasks they handle that fall outside of their job description (e.g. taking the trash out for building tenants, removing snow from the end of driveways). Heather mentioned that this happens when an employee makes an exception but the task becomes an expectation. This represents increased labor costs for the Town, as well as potential impact on personnel and/or equipment.

Pay Orders: The Board reviewed and signed the pay orders for the road department expense account and the general expense accounts.

Town Manager's Report: Noah updated the Board on the road crew position. There are three interviewees. He expects to fill the position by the end of next week. The digital speed sign on Pleasant Street has been removed and boxed for shipment. Noah said that FEMA is tentatively set to move out of the Town Hall DRC by October 15, 2024. They will set up a DRC in Newport. Additionally, in October/November 2024, the Town expects to find out how much funding it will receive through the MERP Grant (up to \$500,000). In December, he expects to know when the funds will be dispersed.

Other Business: Mike Testut inquired about his request for mileage reimbursement. He volunteered to pick up a rim for the Road Crew in Newport. Noah explained that this was not a line item the Board had agreed on as a whole and it is also a liability issue. As such, Mike will not be reimbursed for mileage.

Approval of Minutes from Previous Meeting: Greg Manning moved to approve the minutes of September 24, 2024. The motion was seconded by Pierre Gervais. All in favor, so carried.

Executive Session (Personnel): Heather McElroy moved to enter into executive session with the Board and Town Manager, Noah Bond, present at 5:59pm. Seconded by Greg Manning. All in favor, so carried.

The Board came out of executive session at 7:42pm.

Heather McElroy made a motion to move Select Board meetings to 4:30pm (first and third Wednesdays of the month). The motion was seconded by Pierre Gervais. All in favor, so carried.

Adjourn: Jeanne Gervais made a motion to adjourn at 7:45pm. Heather McElroy seconded. All in favor, so carried.