

## SELECT BOARD MEETING MINUTES FEBRUARY 21, 2024

Present: Noah Bond, Jeanne Gervais, Heather McElroy, Mike Testut, Cecil Daniels, Richard Henri, and Teresa DeBonville.

Attending Virtually: Anne Budrewicz, and Mike Strait.

Jeanne Gervais called the meeting to order at 5:30 PM.

Updates to the agenda: Professional Lister's services.

Public comment: Cecil Daniels was present to ask the board if they could open a secondary ski doo trail to cut across the sewer plant facility property to access the trail on Derby Street. The board after discussion, wants to have Noah check with VLCT about insurance to see if we would be liable for anything before committing to this, and want Cecil Daniels to draw a map of exactly where it is he is talking about, and wants Cecil to contact VAST to see if they are insured for this trail. Cecil will get this information and come back to the next board member.

Personnel Policy Adoption: Tabled.

Timesheets: Noah asked the board if anyone had issues about the timesheets. Currently, we really don't have a policy about comp time. Mike Testut discussed having a policy about this and setting the limit to 80 hours of comp time to be carried. If employees go over this 80 hour, it will be mandatory that they take time off, so that they are never carrying over the 80-hour limit. Noah will work on a policy, and the board will review this and adopt it at a later meeting. Also discussed was having a consistent timesheet across the board for all employees on an hourly basis. This will all be discussed further at other meetings.

Update to Fire Department Budget: Noah mentioned to the board that the fire department had mentioned to him that they wanted to have \$25,000.00 that would be used for the addition payment to go into a reserve fund for a fire truck. At this time, the proposed budget for 2024 has been done, but Noah will mention to the chief that at town meeting they can ask to have this line item amended and bring it before the voters to discuss. Also, this can be a line item that can be discussed about putting into the next year's proposed budget.

Town Manager's report: Noah reported to the board projects that the employees have been working on, and those that they will continue to work on.

Other business: The board reviewed and signed the pay orders for the general funds account, and the road department account.

Noah mentioned to the board that because we only have one elected Lister, that our Assesor had asked if the town would maybe want to go with a professional assessing company full time instead. There are certain procedures that the town would have to follow to change from elected Lister's to hired Lister's. Noah will investigate this further before a decision is made.

Anne Budrewicz mentioned to the board about the delivery trucks being parked on Cross Street by the Dollar General in front of the park entrance, and that it was very hard for traffic pulling out of Mill Street to see around them. The board will talk to the sheriff's Department about keeping an eye out for this.

A motion was made by Heather McElroy at 6:40 PM to adjourn the regularly scheduled meeting and go into executive session to review the town manager's evaluation and discuss the possible lawsuit. Mike Testut seconds the motion, all in favor so carried.

The board went into executive session at 6:40 PM. Upon coming out of executive session at 7:49 PM no action was taken.