

SELECT BOARD MEETING MINUTES FEBRUARY 7, 2024

Present: Noah Bond, Jeanne Gervais, Heather McElroy, Mike Testut, Andy Martin, and Teresa DeBonville.

Attending virtually: Bruce Webster, Anne Budrewicz, Joel Cope, Mike Strait, and Pierre Gervais.

Chairperson, Jeanne Gervais called the meeting to order at 5:30 PM.

Updates to the Agenda: Kingdom Games Letter, Certificate of Mileage from VTrans, Overweight Permits, Letter from May and Davies, and Pay Orders.

Public Comment: None.

Roads to review and throw up: Noah reviewed with the board the process of throwing up roads that the town would no longer be responsible for. Andy Martin was present and explained to the board the roads in which he would like thrown up. Andy has suggested having the following roads thrown up, which include: The West end of South Street, Cargill Road, the dead end of Bellevue Avenue, and Allard Farm Road. The board agrees that this should be done and will allow Noah and Andy to work on the process to do such.

Motion to have increased zoning fees: Per recommendation from the Planning Commission, the following increases in zoning fees have been asked to be approved by the select board:

- Zoning Permits: \$150.00
- Development Review Board Fee: \$250.00
- Certificate of Occupancy: \$50.00

A motion was made by Heather McElroy to increase the fees as mentioned above per the recommendation of the Planning Commission. Mike Testut seconds the motion, all in favor, so carried.

Town Manager Report: Noah reported to the board the projects which the employees have been working on, and those projects in which they will continue to work on.

Kingdom Games Letter: The Kingdom Games would like to hold their annual swim on August 4, 2024. A motion was made by Heather McElroy to approve this request and sign the letter of approval. Mike Testut seconds the motion, all in favor, so carried.

Certificate of Mileage from Vtrans: A motion was made by Heather McElroy to sign and approve the annual certificate of Mileage with Vtrans. Mike Tesut seconds the motion, all in favor, so carried.

Overweight Permits: The board reviewed the overweight permits that had been submitted. After discussing Andy Martin, Road Foreman if he was ok with these, a motion was made by Heather McElroy to approve and sign these. Mike Testut seconds the motion, all in favor, so carried.

Letter from May and Davies: A letter was sent to the town, that Attorney Bill Davies will no longer be performing Municipal Tax Sales, so the town will have to find a replacement.

Pay Orders: The board reviewed and signed the Pay orders for the general expense account, and the road department expense account.

Other Business: Mike Testut has suggested that all town employees fill out a detailed time sheet explaining how they are spending their time, and what projects they are working on. The board agrees that this is a good idea. Heather McElroy also noted that salaried employees have a different code of compliance to follow than hourly employees and that the times sheets should be in compliance with the law. A motion was made by Mike Testut to approve this request. Heather McElroy seconds the motion, all in favor, so carried.

Mike Testut also asked if the Town Manager's evaluation had been done, and if he could see a copy of this evaluation. The board agreed that Mike would be allowed to see the evaluation, but that it is not public knowledge.

Meeting adjourned at 6:15 PM.