

Brighton Selectboard Minutes

January 3, 2024

Minutes of the Brighton Selectboard meeting held on January 3, 2024, at 5:30 PM in the town hall and virtually at 49 Mill St. Ext. in Island Pond, VT. In attendance were Jeanne Gervais, Heather McElroy, Noah Bond and Robert Masse. Attending virtually were Joel Cope, Bruce Webster and Mike Strait.

1. Jeanne Gervais called the meeting to order at 5:30 pm.
2. Update to the Agenda: Verizon Tower
3. Public Comment: None
4. Employee Performance Review Discussion: No action taken
6. Zoning Administrator Appointment: Joel Cope asked that this item be moved down in the agenda. Heather McElroy and Jeanne Gervais agreed to consider this appointment at the end of the meeting.
7. Approval of NEMRC Cash Receipts add-on: Noah Bond explained that implementation of the cash receipts module is crucial for our town as it will enable us to adopt fund accounting practices. This step is essential in enhancing municipal accounting efficiency by consolidating various checkbooks into a single, automated system. This upgrade will streamline our financial processes and significantly improve our ability to manage funds effectively.

Following Noah's explanation, Heather McElroy made a motion to approve the implementation and purchase of the cash receipts module at a cost of \$1,795.00 for the town Clerk/Treasurer.

Jeanne Gervais seconded the motion, and it was carried unanimously.

8. Pay Orders: None.
9. Town Manager Report: Noah Bond reported to the board all the projects each department has been working on and will continue to work on.
10. Approve minutes of previous meeting: The board reviewed the minutes of the December 20, 2023, meeting. A motion was made by Heather McElroy to approve the minutes as printed. Jeanne Gervais seconds the motion, all in favor, so carried.

11. Other Business: Noah Bond provided an update that Verizon had sent a new notice similar to the one they sent earlier this year notifying the town that they will be installing an antenna in Brighton. No further information was provided.

The board returned to the Zoning Administrator Appointment. Beth Rodondi contacted the town and expressed her interest in the position. The board discussed that she would be an excellent candidate given her experience as the Town Health Officer. Heather McElroy made a motion that the board appoint Beth Rodondi as the Zoning Administrator for the Town of Brighton. Seconded by Jeanne Gervais. Passed unanimously.

12. Executive Session: Heather made a motion for the board to enter into executive session along with the Town manager Noah Bond to discuss employee evaluations. Seconded by Jeanne Gervais. Passed unanimously.

The board exited executive session at 6:15 pm, no action was taken.

13. Meeting adjourned at 6:15 pm.