

SELECT BOARD MEETING MINUTES

DECEMBER 20, 2023

Present: Noah Bond, Jeanne Gervais, Heather McElroy, Trevor Colby, Jonah Rumball-Petre, and Teresa DeBonville.

Attending virtually: Mike Strait, and Bruce Webster.

Chairperson, Jeanne Gervais called the meeting to order at 5:30 PM.

Updates to the agenda: Approval of loan to cover year end expenses.

The Town Treasurer notified the board that the town would need to borrow \$350,000.00 to cover year end expenses for 2023 due to delinquent taxes and revenues not received. A motion was made by Heather McElroy to approve the borrowing of \$350,000.00 to cover the year-end expenses. Jeanne Gervais seconds the motion, all in favor, so carried.

Public comment: Trevor Colby was present to go over the revised contract between the Town of Brighton and the Essex County Sheriff's department. Trevor also gave the board a report on all activity that the sheriff's department has been doing in the Town of Brighton, and upcoming changes to the department itself, which consists of hiring more manpower. A motion was made by Heather McElroy to approve the revised contract between the Town of Brighton and the Essex County Sheriff's Department. Jeanne Gervais seconds the motion, all in favor, so carried. Chairperson, Jeanne Gervais signed the contract.

Board appointment: Noah Bond notified the board that there are two potential candidates for the open position on the select board.

Essex County Budget Report: Noah Bond gave the board the Essex County Budget report to review.

E-911 Coordinator Update: Jonah Rumball-Petre was present to update the board on a few different changes that the state is mandating be done to the E-911 system in the Town of Brighton. The first being White Birch Lane. This has two separate entrances, and one or both need a new road name. A motion was made by Heather McElroy to leave on road as "White Birch Lane" and name the second entrance as "Crystal Cove Road". Jeanne Gervais seconds the motion, all in favor, so carried.

The next correction that needs to be done, is that all the numbers on Davis Road need to be redone. The town manager will draft a letter along with the board to notify all the residents on this road that their E-911 numbers will be changing.

The last correction that needs to be updated is the dropping of a class IV road off from Mountain Street, formally known as "Tracey Meadow Road". A motion was made by Heather

McElroy to approve the dropping of this class IV road from the town's road inventory. Jeanne Gervais seconds the motion, all in favor, so carried.

Pay Orders: The board reviewed and signed the pay orders for the general fund account and the road department fund account.

Town Manager's report: Noah gave the board a report of all the projects that the town employees have been working on, and those that they will be continuing to work on.

Approve the minutes of the previous meeting: The board reviewed the minutes of the December 6, 2023, meeting. A motion was made by Heather McElroy to approve the minutes as printed. Jeanne Gervais seconds the motion, all in favor, so carried.

Scholarship Program Appropriation: A motion was made by Heather McElroy to approve the establishment of the Harvey Coe Scholarship in recognition of his contributions to our community and authorize the allocation of \$500.00 towards this scholarship fund. Jeanne Gervais seconds the motion, all in favor, so carried.

Celebrating Scholarship Program and Local Student Accomplishments: Tabled.

Other business: Noah Bond gave the board an error and omissions statement from the assessor's office to be approved. This is the removal of a parcel from the grand list, as it has been subdivided and added into a contiguous property. The board approved the removal of this parcel from the grand list.

A motion was made by Heather McElroy to adjourn the regular select board meeting and enter executive session with the board and the town manager to discuss personnel. Jeanne Gervais seconds the motion, all in favor, so carried.

The meeting was adjourned at 6:50 PM.