

SELECT BOARD MEETING MINUTES DECEMBER 6, 2023

Present: Noah Bond, Jeanne Gervais, Heather McElroy, and Teresa DeBonville.

Attending virtually: Mike Strait, Joel Cope, Bruce Webster, and Ed Barber.

Jeanne Gervais called the meeting to order at 5:30 PM.

Update to the agenda: Updates include budget, appointment of Town Manager to NVDA, Unifirst uniform rentals, and celebration of achievement.

Public comment: None.

Board appointment: The select board discussed a couple potential candidates for appointment to the select board to replace the resignation of John Manning.

Jay Miller Bid Agreement: Noah gave the board the bid agreement from Jay Miller to review. A motion was made by Heather McElroy to approve and allow the Town Manager, Noah Bond, to sign the bid agreement for the Lakeside Park Project. Jeanne Gervais seconds the motion, all in favor, so carried.

Conflict of Interest Policy: The Conflict-of-Interest Policy has been updated to the requirements from USDA and VLCT. The board reviewed the Conflict-of-Interest Policy, and a motion to approve and adopt the policy was made by Heather McElroy. Jeanne Gervais seconds the motion, all in favor, so carried.

Budget: Noah updated the board about the upcoming budget for the 2024 calendar year. The staff has been working on this and will continue to work on this.

Unifirst Uniforms: Noah presented the board with a handout for uniform rentals for the road crew. The board agreed to give the road crew a clothing allowance but declined the rentals of uniforms from Unifirst.

Celebration of achievements: Noah presented the board with the idea of maybe doing an appropriation/scholarship for students from the Town of Brighton. The board agreed this would be a good idea and will research this more and come up with more details on this before presenting it to the voters at the town meeting. Also, the board agreed that the town should acknowledge the achievements of Lily Bachand.

NVDA appointment: A motion was made by Heather McElroy that the board appoint Noah Bond as the primary representative for the Town of Brighton for NVDA, with Joel Cope as the secondary representative. Jeanne Gervais seconds the motion, all in favor, so carried.

Pay Orders: The board reviewed and signed the pay orders for the road department expenditures and the general account expenditures.

Town Manager's report: Noah reported to the board projects that each department has been working on, and the projects that they would continue to work on.

Approve minutes of the previous meeting: The board reviewed the minutes of the November 15, 2023, meeting. A motion was made by Heather McElroy to approve the minutes as printed. Jeanne Gervais seconds the motion, all in favor, so carried.

Other business: Noah presented the board with the Vermont State revolving loan fund documents to sign.

A motion was made by Heather McElroy at 6:10 PM to adjourn the regular meeting and go into executive session with the board and Noah Bond being present. Jeanne Gervais seconds the motion, all in favor, so carried.

Upon coming out of executive session, the board decided to have the town manager update the town's personnel policy.

The meeting was adjourned at 7:08 PM.