

## Select Board Meeting Minutes

July 17, 2019

Present: Michael Strait, Jeanne Gervais, Heather McElroy, Brandy Goulet, Mark Castonguay, Ray Fontaine, Joel Cope, and Teresa DeBonville.

Chairperson, Michael Strait called the meeting to order at 6:00 PM.

Update Agenda: The agenda was updated to include; time to meet with Vermont Electric Co-op. Composting, and Recreation Department.

Brandy Goulet was present on behalf of the Brighton Recreation Department to inform the board that they had 2 potential candidates to fill the Recreation Co-coordinator position. Brandy asked the board if they wished to be present for the interviews; and the board informed her that they would like to be. The Recreation Department will set up the date, time and place for the interviews and let Joel know so that he may help in posting the warning.

Brandy also asked if the board had any objections to leaving the human foosball court set up in the park, as they will be using it again in about 6 weeks. The Recreation Department will mow around it. The board was ok with this, but asked that the Recreation Department put up signs stating " use at your own risk" so the town will not be liable if something happens.

Public comment: None.

Road department: The culvert for the Arthur John Road project was been delivered. Mark will be meeting with Dan Ouimette on Thursday, July 18, 2019 at 12:30 to go over details of the project.

Joel discussed three changes made to the new driveway access policy to the board. The main change was adding the line stating "Relation to Zoning: A State or Town Driveway permit shall be required in order to obtain an E-911 address and a zoning permit." The board reviewed these changes; and a motion was made by Jeanne Gervais to adopt the Driveway Access Policy/Permits with the changes. Heather McElroy seconds the motion, all in favor, so carried.

Joel gave the board the Municipal Road and Bridge Standards to review. A motion was made by Jeanne Gervais to adopt the MRGP Road and Bridge Standards. Heather McElroy seconds the motion, all in favor, so carried.

Buildings and maintenance: The blower air test was done on the Railroad Depot. This was a required test that had to be done once the roof project was completed. This is a mandatory test in order for the town to get grant money.

Ray informed the board that water was coming into the basement in the storage room in the recreation offices; but Ray believes that the issue has been solved.

Ray informed the board that the rocks on the side of the building and the embankment where the pipes from the gutters come off the roof was washing out. The board will look at this further.

Ray informed the board that the tractor was back at Harvest equipment for a leaky wheel seal. This is fixed under the tractor's warranty.

Set the tax rate: A motion was made by Jeanne Gervais to set the 2019 tax rate pending notification of the Hold Harmless payment and PILOT payment from the state. Heather McElroy seconds the motion, all in favor, so carried.

Brush Dump Certification: A motion was made by Jeanne Gervais to set sign the Brush Dump Certification. Heather McElroy seconds the motion, all in favor, so carried.

Set Day for tire day: A motion was made by Jeanne Gervais to set September 21, 2019 from 8:00 AM to 12:00 PM as the date and time for tire day. Heather McElroy seconds the motion, all in favor, so carried.

Pay orders: The board reviewed and signed the pay orders for the road account and the general account.

Approve minutes of previous meeting: The board reviewed the minutes of the July 3, 2019 meeting. A motion was made by Heather McElroy to approve the minutes as printed. Jeanne Gervais seconds the motion, all in favor, so carried.

Other business: Joel informed the board that Doug Niles may be interested in picking up the compost at the recycle center. If he is not; the board will need to come up with an alternative solution.

July 30, 2019 at 10:00 AM the board will meet with Vermont Electric to discuss burying the power lines as part of the down town revitalization project.

Meeting adjourned at 7:30 PM.