

SELECTBOARD MEETING MINUTES
FEBRUARY 20, 2019

Present: Michael Strait, Jonathan O'Keefe, Jeanne Gervais, Bruce Melendy (NVDA), Marty Frizzell, Ray Fontaine, Rick Hannux, Walt Driscoll, Jeff Noyes, Doug Niles, Bill Hawkins, Mark Castonguay, Joel Cope, and Teresa DeBonville.

Chairperson, Michael Strait called the meeting to order at 4:00 PM.

Update Agenda: NEKLS Lease will be discussed under rental agreements.

Public comment: None.

Local Emergency Management Plan (LEMP): Bruce Melendy from NVDA; who is the Vermont Emergency coordinator, was present to discuss with the board the required elements for our Local Emergency Management Plan. Mr. Melendy went through the documents that will be needed every year to meet the state's requirements. This plan is an in depth plan on who would be in charge in case of local emergencies, where the shelters would be located, the town's roles and the responsibilities of each individual listed on this plan in the case of these emergencies.

Road Department: The board discussed what should be done about the residents that live beyond the location of the upcoming Arthur John Road Project and how they would be able to access their properties during the project. There was discussion of having the residents park their vehicles on the town side until the project is completed.

Joel informed the board that a date for the annual highway meeting still needed to be determined.

Joel gave the board paperwork to look over on the upcoming Town Highway Grant programs.

Buildings and Maintenance: Ray informed the board that he replaced the doors on the skate shack. These had rotted out over the years of being in the elements and fell off during winter carnival.

The board discussed looking into the state contract price on the pickup truck for the maintenance department.

Recreation Department: Doug was present to report on the activities the recreation department had been working on, which included winter carnival, Jr. Hoops, etc. Doug reported that the first bingo night was a huge success and the recreation department will be planning another one.

Doug also reported to the board that sometime between January 28, 2019 and the first week in February; the projector and DVD player had been stolen from the gym. Jeff Noyes has the information on this.

Rental Rates: Joel gave the board a letter from Underdog Ventures discussing rental rates. The board agreed to keep the rate for the rental space at \$9.00 per square foot.

Joel gave the board a copy of the lease for the Northeast Kingdom Learning Services to look over. This also will charge \$9.00 per square foot. A motion was made by Michael Strait to have Joel sign the lease agreement with NEKLS and mail out. Jonathan O'Keefe seconds the motion, all in favor, so carried.

NEK Swim Letter: The board received a formal approval request letter from Kingdom Games to hold the four mile swim on the lake on Sunday, August 11, 2019. A motion was made by Michael Strait to have Joel sign the formal approval letter. Jeanne Gervais seconds the motion, all in favor, so carried.

Pay Orders: The board reviewed and signed the pay orders for the road account and the general account.

Approve previous minutes: The board reviewed the minutes of the February 6, 2019 meeting. A motion was made by Jeanne Gervais to accept the minutes as printed. Michael Strait seconds the motion, all in favor, so carried.

Other business: On March 11, 2019 there will be a pre-construction meeting on the downtown paving project in St. Johnsbury at 9:00 AM.

Joel informed the board that the grant for the charge boxes for the electric cars is due on April 1, 2019.

Meeting adjourned at 6:30 PM.