

**SELECTBOARD MEETING MINUTES**  
**APRIL 18, 2018**

**PRESENT:** Michael Strait, James Cross, Jonathan O'Keefe, Hope Powers, Billie Jo Bone, Ed Barber (Newport Daily Express), Frank Maloney, Rick Hannux, Billy Hawkins, Mark Castonguay, Duane Powers, June Goodband, Carlene Powers, Doug Niles, Joel Cope, and Teresa DeBonville.

**Chairperson, Michael Strait called the meeting to order at 6:00 PM.**

**Update Agenda:** The board updated the agenda to include discussion on the opening date for the brush dump and also included the solar siting letter.

**Public comment:** None.

**Ambulance update:** Questions occurred on the status of the ambulance. Michael Strait informed those present that the board had met with representatives from Lyndon Rescue at 4:00 PM on April 18, 2018 and that they were still negotiating contracts as well as negotiating with Barton ambulance. Frank Maloney asked about a time frame on the completion of the negotiations. The board told him that tentatively they should have an answer by next week.

**Buildings and maintenance:** Joel informed the board that the Vermont League of Cities and Towns, who holds our insurances sent out guidelines on how to inspect our park equipment to keep our insurance rates down. Ray will follow the guidelines when he inspects our park equipment. The board discussed having Ray write up a report on his inspection and discussed joining him on the process of this inspection. The board agreed this was a good idea and have set Wednesday, April 25, 2018 at 3:00 PM as the date to walk thru the inspection with Ray and assist him, if need be, in writing up the report.

Billie Jo Bone questioned on plans for Green Up Day. The board informed her that Green Up Day was scheduled for Saturday, May 5, 2018 and the plan was to meet at the Hearth and Home Country Store by 9:00 AM. Michael Strait informed those present that the Litter that was picked up along the state highway could be left beside the road, and the state crew would pick them up. Mike asked Mark Castonguay if the town crew would be willing to do the same thing the Monday following Green Up Day. Mark said that the town road crew could do this. The green bags are available at the Town Clerk's office and will be available at the recycle center as well.

Joel also informed the board that the League's guidelines for the parades are to have a definite starting and stopping point. A list of participants in the parades also needs to be given to the police chief the day of the parade, and any person who decides to join the parade without signing up will be subject to all state laws and if not followed will be subject to the penalties. (Ex: Vehicles registered, insured and inspected, etc.)

**Roads:** The board reviewed a proposal of a contract to inspect the footbridge from Hoyle, Tanner and Associates in the amount of \$1500.00. The board reviewed the contract. Jonathan



O'Keefe made a motion to sign the contract with Hoyle, Tanner and Associates to do the pedestrian bridge inspection. James Cross seconds the motion, all in favor, so carried.

Chairperson, Michael Strait signed the overweight permits for Oil Supply Corp., RBR Structures, Barrett Trucking, Phoenix Feeds, and Calkins.

Joel reminded the board of the upcoming VTrans meeting on Friday, April 20<sup>th</sup>, 2018 at 10:00 AM in Island Pond.

Michael Strait discussed with Mark Castonguay the possibility of going to the Risk Management training either on May 24, 2018 or May 30, 2018. Mike asked if at possible, he would like Mark to attend this.

**E911 Co-coordinator:** Joel recommended to the board that they appoint Roger O'Keefe as the new E911 coordinator. Jonathan O'Keefe motions to appoint Roger to this position. James Cross seconds the motion, all in favor, so carried.

**Recreation Department:** Doug Niles was present to update the board on the things he was working on and to ask the boards policy on purchasing equipment. As far as the purchasing of equipment goes the board told Doug that it was a judgement call on his part on what to purchase and when to inform the select board of these purchases.

Doug informed the board that he had been in contact with Northwoods about clearing more of the summit on Bluff for better views. Northwoods will do the work on this either in June or July. Rick Hannux requested that any updates that would bring in more traffic to this area be run by the fire department and ambulance as more activity would bring more of a potential risk factor.

Doug informed the board that the grandstand was in need of re-staining, and also that if the board was okay with the crew that gets the ballfield prepared for the summer, that he would like to continue to have them do the work on it. Doug would like to look into getting a new line-striper for the ballfield. Doug informed the board that he had a request to use the ball field on July 21, 2018 for the Tyler Pepin Wiffle Ball Tournament. The board agreed that this was ok.

Doug would like to look into getting a grant to put lights up in the ballfield. The board would like estimates on the cost of this.

Doug told the board that he will be looking into getting his CPR certification.

Doug informed the board that he will be looking into starting a gymnastics class as well. His thought would be to give the town's people a deal on the cost of this class, and allowing out of town people to participate as well but at a little higher cost.

**Derby Ambulance:** The board will go into executive session at the end of the meeting to discuss this matter.

**Pay Orders:** The board signed the road pay orders, and the general pay orders.

**Liquor Licenses:** The board signed the liquor renewal applications for Lakefront Express Mart, The American Legion, and Hobo's Restaurant.

**Approve previous minutes:** The board reviewed the minutes of the March 24, 2018 and April 10, 2018 minutes. A motion was made by Jonathan O'Keefe to approve the minutes as printed. James Cross seconds the motion, all in favor, so carried.

**Other Business:** Mark Castonguay informed the board that the logger cutting on David Gerstels property has been dragging logs down the town road. Joel will write a letter to David Gerstel about this situation.

The board is looking to open the brush dump for the season on May 5, 2018 tentatively.

A motion was made by Jonathan O'Keefe to sign the siting designation letter for the Brighton Solar LLC application. James Cross seconds the motion, all in favor, so carried.

**Executive session:** Jonathan O'Keefe motions to adjourn the regularly scheduled select board meeting at 7:25 PM and go into executive session to discuss the possibility of bidding on the ambulance that Derby has for sale.

Upon coming out of executive session, the board has decided to put in a bid to purchase the ambulance with Community National Bank.