

Planning Commission Meeting Minutes

August 17, 2026

Present: Annie Budrewicz, Bill Hawkins, Mark Vaillancourt, Jeanne Gervais, Joel Cope

Virtual: Mike Strait, James Ozone

Annie Budrewicz called the meeting to order at 5:30pm.

Update to the Agenda: As the next regular Planning Commission meeting falls on Labor Day, the members discussed rescheduling for Monday, September 14, 2026 at 5:30 in the Town Hall Offices. Annie will check with Alison Low to see if this is workable for her.

Public Comment: None

Town Plan - Alison from NVDA: Alison provided the Town Plan outline and summary to members via a shared folder so they can access and review. The Planning Commission will continue working on this document in the coming months. The NVDA Regional Plan must be completed and submitted to the Land Use Review Board by December 31, 2026. Brighton's Plan should align with the Regional Plan to ensure Village Center designation and associated benefits (e.g. funding eligibility).

Zoning Administrator Update: Bruce Rumball-Petre emailed a report to Annie Budrewicz. There were no new permits issued since the last meeting. Bruce also provided an update on the Derby Street property discussed in previous meetings; he indicates it has been mowed and a broken window boarded up, saying it "will not be a target to remove" at this time. There was a discussion on whether the property is "unstable," "collapsing," "dangerous," and/or "uninhabitable." There is not sufficient evidence to make that determination. No action taken.

Additionally, the owner of the Lakeshore Drive property that has storage containers is seeking legal advice and indicates he will have the property surveyed to determine the owner of the two roads that flank the property. Bruce has also revised the permit application to provide a better guide to the permit process and will review it with the Planning Commission at the next meeting.

Approve Minutes of Previous Meeting: Jeanne Gervais moved to approve the minutes of the previous meeting. Seconded by Mark Vaillancourt. All in favor; motion carried.

Other Business: None

Adjourn: Jeanne Gervais moved to adjourn at 6:00pm. Seconded by Mark Vaillancourt. All in favor; meeting adjourned.