

## **Planning Commission Meeting Minutes**

April 20, 2026

**Present:** Bill Hawkins, Mark Vaillancourt, Bruce Rumbal-Petre

**Attending Virtually:** Annie Budrewicz, Bruce Webster, Mike Strait, Alison Low

Annie Budrewicz called the meeting to order at 5:30pm.

**Update to the Agenda:** Executive Session to conduct Zoning Administrator candidate interviews, as detailed below.

**Public Comment:** None

**Town Plan - Alison from NVDA:** Alison Low discussed Vermont Act 121 (The Flood Safety Act) in relation to the Town Plan. It focuses on flood mitigation and building flood resilience. She pointed out that 75% of financial damages for recent flooding is due to fluvial erosion, so there is a push to establish regulations regarding development in mapped river corridors. Another issue is the unreliability of federal disaster assistance, making mitigation and resilience a priority when it comes to allocating limited state funds. Alison recommends including language in the Town Plan to focus on the concepts of Act 121 and how it will be implemented.

Alison will also provide the Planning Commission with the NVDA Regional Plan draft for review.

**Zoning Administrator - Recommendation to Selectboard:** Annie Budrewicz requested a motion to enter executive session in order to conduct the Zoning Administrator candidate interviews and review their qualifications under the provisions of Title 1, Section 313 of the Vermont Statutes finding that premature public knowledge would substantially disadvantage the Town. So moved by Bill Hawkins at 6:00PM. Seconded by Mark Vaillancourt. All in favor; motion carried.

Bill Hawkins made a motion to exit Executive Session at 6:15PM. Seconded by Mark Vaillancourt. No action taken.

Mark Vaillancourt moved to recommend Bruce Rumbal-Petre to the Selectboard as the Town's Zoning Administrator. Seconded by Bill Hawkins. All in favor; motion carried.

**Additional Zoning Update:** Annie Budrewicz requested a motion to ask the Selectboard to authorize funds necessary to pursue legal action against the owners of the property located at 560

Derby Street in order to correct the dilapidated structure violation that exists on that property. So moved by Bill Hawkins. Seconded by Mark Vaillancourt. All in favor; motion carried.

**Approve Minutes of Previous Meeting:** Mark Vaillancourt moved to approve the minutes of the previous meeting. Seconded by Bill Hawkins. All in favor; motion carried.

**Other Business:** None.

**Adjourn:** Mark Vaillancourt moved to adjourn at 6:25PM. Seconded by Bill Hawkins. All in favor; meeting adjourned.