

Planning Commission Meeting Minutes

April 6, 2026

Present: Mark Vaillancourt, Bill Hawkins, James Ozone, Mike Strait

Attending Virtually: Annie Budrewicz, Jeanne Gervais, Joel Cope, Bruce Webster

Annie Budrewicz called the meeting to order at 5:30pm.

Update to the Agenda: None

Public Comment: None

Town Plan - Alison from NVDA: Alison was unable to attend. Mike Strait reminded the Planning Commission that the plan must be approved by Fall of 2026 or the Town will lose its village designation (and associated grant/funding opportunities).

Zoning Administrator Update: Nick Kitteredge indicated that he no longer feels he can be effective in his role as he is not in town. If he resigns, the position will be posted appropriately. In other zoning news, the owner of the abandoned home on Derby Street failed to respond to the Notice of Violation. Joel Cope advised that the Selectboard needs to decide what to do next and seek legal counsel. This item should be on the Selectboard agenda to determine if they are willing to authorize the hiring of an attorney to handle the matter going forward.

There is also a shed on Blueberry Lane; the permit application appears to be incomplete. Annie Budrewicz will send the permit to Joel Cope, who will clarify with Nick Kitteredge. There is also an issue on McConnell Pond Road; someone is building without a proper permit. For approval, there needs to be a site plan, which is missing from the permit application.

Approve Minutes of Previous Meeting: Mark Vaillancourt moved to approve the minutes of the previous meeting. Seconded by Bill Hawkins. All in favor; motion carried.

Other Business: Mike Strait told the Planning Commission that he was meeting with Dufresne regarding the park revitalization project. They should have renderings, which Mike will share with the Commission. The original images had bushes in front of the pavilion. Jeanne Gervais suggested that benches be placed there instead. Bushes would likely be damaged to snowmobilers, while benches would also deter them from traveling through that area. Mike also inquired about a repair system for the tennis courts (\$25-\$30,000). To fully restore, it will be approximately \$180,000+. Mike says if the repair will last four or five years, the Town could save for a larger project while ensuring the surface was still usable.

Adjourn: Jeanne Gervais moved to adjourn at 6:25PM. Seconded by Mark Vaillancourt. All in favor; meeting adjourned.