

Planning Commission Meeting Minutes

January 5, 2026

Present: Annie Budrewicz, Jeanne Gervais, Bill Hawkins, Mark Vaillancourt

Attending Virtually: Mike Strait, Joel Cope, James Ozone, Alison Low

Annie Budrewicz called the meeting to order at 5:30pm.

Updates to the Agenda: Planning Commission member stipend

Public Comment: None

Town Plan - Alison from NVDA: Alison sent the Planning Commission a draft of survey results and strategy recommendations for the Town Plan. She reviewed housing targets, specifically, presenting data and reminding members that targets are aspirational and must be included in the plan, but there is no penalty for not achieving them. Many aspects of the existing plan are still relevant, such as the driving goals/priorities for the Town (e.g. affordable housing, range of options, retaining the character of Island Pond/Brighton with growth, etc.). One strong recommendation is to ensure that zoning bylaws align with the goals.

Alison received feedback from the Planning Commission and will polish the draft in advance of the next meeting.

Zoning Administrator Update: ZA Nick Kittredge is continuing work on permits. No further update.

Zoning Bylaws - Revisions (Short-Term Rentals): Annie Budrewicz brought the short-term rental policy adopted by East Burke. She distributed copies to the other members for review. Tabled until the next meeting.

Approve Minutes of Previous Meeting: Mark Vaillancourt moved to approve the minutes of the previous meeting. Seconded by Bill Hawkins. All in favor; motion carried.

Other Business: Mark Vaillancourt advocated for an increase in the stipend for Planning Commission members should be increased. The current \$300 does not reflect the time and work of the Commission. Mark moved to request an increase from \$300 to \$800. Seconded by Bill Hawkins. All in favor; motion carried.

In other business, the next scheduled meeting falls on Martin Luther King Day. Members opted to cancel their meeting as Town Offices will be closed.

Adjourn: Mark Vaillancourt moved to adjourn at 7:05pm. Seconded by Jeanne Gervais. All in favor; motion carried.