

Planning Commission Meeting Minutes

May 5, 2025

Present: Annie Budrewicz, Jeanne Gervais, Billy Hawkins, Mark Vaillancourt
Attending Virtually: Mike Strait, Joel Cope, Bruce Webster

Annie Budrewicz called the meeting to order at 5:30pm.

Updates to the Agenda: None

Public Comment: None

Zoning Board Update: Zoning Administrator Nick Kitteredge was not in attendance. The Board discussed two ongoing zoning issues related to Brett Hedges and Richard Fortin. Hedges is making progress cleaning/removing junk cars from his property on Meadow Street. Joel Cope noted that Richard Fortin applied for two permits (\$150/each), which were rejected by former Beth Rodondi. Joel never required people to apply for two (or more) permits for the same property.

Joel recommended the Board allow Fortin to re-apply. When the permit is denied because of setback issues, Fortin would then go to the DRB under the old fee schedule instead of the current \$250 because he did attempt to follow the correct process previously. Mike Strait moved to put both structures on one permit and then revert to the DRB fees that applied when Fortin began the process. Seconded by Mark Vaillencourt. All in favor; motion carried.

Town Plan: The Town Plan Kick-Off meeting was attended by approximately 30 people, and two additional meetings are required. These will feature talks by housing developers and other experts, as well as breakout groups to gather community input. Everything that the Town is interested in achieving must be included in the Town Plan (e.g. Park Improvements, Downtown Revitalization, Third Floor Project, etc.). The Town is waiting to hear if it was awarded a grant that would pay for them to work with an NVDA consultant throughout the process.

Approve Minutes of Previous Meeting: Billy Hawkins moved to approve the minutes of the previous meeting. Seconded by Mark Vaillencourt. All in favor. Motion carried.

Other Business: None

Adjourn: Jeanne Gervais moved to adjourn at 6:00:pm. Seconded by Mark Vaillencourt. All in favor. Motion carried.