

# Planning Commission Meeting Minutes

## April 7, 2025

Present: Annie Budrewicz, Billy Hawkins, Mark Vaillancourt, Mike Strait, Joel Cope

Attending Virtually: N/A

Annie Budrewicz called the meeting to order at 5:30pm.

Updates to the Agenda: Judy Valente, who had previously expressed interest in joining the Planning Commission, communicated with Chair Annie Budrewicz via text. She indicated that she is still actively involved with the Brighton Snowmobile Club and has not yet made a decision regarding the Planning Commission.

Town Public Meeting (April 23, 2025): Mike Strait is working on a slide presentation for the Town Plan Update Kick-Off Meeting. This will cover the purpose of the Town Plan, why it is necessary/required, and the steps involved in the process. The Kick-Off Meeting will cover the Water Treatment Facility and Wastewater Treatment Facility Upgrades, while subsequent meetings will focus on items such as the Downtown Water Line Replacement, Broadband, Housing, and Economic Development.

Joel Cope noted the importance of communicating the purpose of the Town Plan. It is required to maintain Brighton's Downtown designation, which enables the Town to secure grant funding.

Public Comment: None

Zoning Board Update: No updates from Zoning Administrator, Nick Kittredge. Joel Cope noted that Nick is working on COs that are several years old and advises to check resources, including Google Earth, to ensure property changes align with permit applications.

Town Plan: Kick-Off Meeting is scheduled for Wednesday, April 23 at 6:00pm in the Town Hall Gymnasium. Light dinner has been sourced. Chair Annie Budrewicz will open the meeting.

Approve Minutes of Previous Meeting: Mike Strait moved to approve the minutes of the previous meeting. Seconded by Mark Vaillencourt. All in favor. Motion carried.

Other Business: Mark Vaillancourt inquired if the property on which the VFW was located is Town-owned, as remains of the building were removed recently. All indications are that the Town does not own this property. It was also noted that Brett Hedges has made significant and ongoing progress complying with zoning bylaws by removing junk/wreck vehicles from his location.

Adjourn: Mark Vaillencourt moved to adjourn at 6:15pm. Seconded by Billy Hawkins. All in favor.  
Motion carried.