

Planning Commission Meeting Minutes

April 7, 2025

Present: Annie Budrewicz, Billy Hawkins, Amy Ashman, Bryan Ashman, Becky Ashman, Allen Ashman, Lisa Moore

Attending Virtually: Mike Strait, Joel Cope

Annie Budrewicz called the meeting to order at 5:30pm.

Updates to the Agenda: None

Norwich Solar Update: Lisa Moore expressed concern about the proposed solar array installation and potential impact on properties.

Town Public Meeting (April 23, 2025): The Town has started to advertise the event with posters, a Facebook event, and notice on the Town website. Joel suggested direct phone calls to generate interest and inviting the Water/Sewer Board as the event is focused on the upgrades to the Water Treatment and Wastewater Treatment Facilities. Annie Budrewicz will open the meeting. Mike will create a PowerPoint presentation.

Public Comment: None

Zoning Board Update (Nick Kittredge): Nick has received requests to sign COs that are several years old. Joel Cope advises that Google Earth and property tax measurements are most often sufficient to determine if property owners had built what they said they would in their applications, with calls or visits to the parcel as necessary. As he is new to this position, Nick will address more complex issues (i.e. noncompliance with zoning bylaws) in the coming months.

Town Plan: Work on the plan is ongoing and on-track. If the Town secures a grant, they will be able to use Allison Lowe from NVDA to assist with this project.

Approve Minutes of Previous Meeting: Billy Hawkins moved to approve the minutes of the previous meeting. Seconded by Mike Strait. All in favor. Motion carried.

Other Business: Annie Budrewicz inquired about the ethics training, which is mandatory for all Board Chairs. She will ask Heather McElroy to send a link. Mike Strait advised the Planning Commission that his term is up in September 2025 and he will not be seeking reappointment. Judy Valente has expressed interest in the position.

Adjourn: Billy Hawkins moved to adjourn at 6:11pm. Mike Strait seconded. All in favor. Meeting adjourned.