

Island Pond Public Library

Board of Trustees Meeting

Minutes

June 10, 2025

Present: Tara Martin, Krystyna Kurzej, Ashley Jacobs, Michelle Wilcox

Absent: Michelle Osborne, Sandy Frizzell

- I. The meeting was called to order at 3:59pm by Tara. The meeting minutes from May 13th were read and accepted with the change of the next meeting date by Krystyna, seconded by Ashley, motion carried.
- II. Financial Report: Financials for May were reviewed and initialed by Ashley and Krystyna. After reviewing the Town Clerk's report, the current account balance is \$29,892.33. A motion to accept the May Financial report was made by Tara and seconded by Ashley, motion carried.
- III. Citizens Communication: N/A
- IV. Librarian's Report: Trustees read the report provided by Michelle for May, with visit count being 392. Ashley made a motion to accept the Librarian's Reports, seconded by Krystyna, motion carried.
 - A. 3 HeadStart visits - made their own puzzles, paper flower bouquets & decorated in front of the library with sidewalk chalk.
 - B. Where's Miss Linda? - 5 winners received donated gift certificates from Kingdom Market, Essex House & Three Branches Cafe.
 - C. Michelle looked into Courier Service - not proceeding.
 - D. Jane Moulton having surgery July 27th. Staff to cover cleaning until her return.
 - E. Michelle & Katie participating in Messy Play Day with HeadStart - July
- V. Old/New/Other Business:
 - A. Discussed Michelle's Library Trustee status - need a full board to make movements on policies. Tara to check on bylaws, Sandy to write formal letter as chair.
 - B. Michelle discussed needing to replace patron computer due to failure to print - Krystyna recommends Ariel Krans to troubleshoot.
 - C. Tara asked whether the ILL books could be replaced by purchasing direct - Michelle states they do purchase sometimes, just not large series.
 - D. Painting with Mercy Manning pushed until July. DinoMan coming in July.
- VI. The meeting was adjourned at 4:29pm with a motion from Tara and seconded by Ashley. The next meeting will be held July 8, 2025 at 4pm.