

Island Pond Public Library

Board of Trustees Meeting

Minutes

September 10, 2024

Present: Janet Osborne - Chair, Tara Martin - Secretary, Krystyna Kurzej, Michelle Osborne, Sandra Frizzell, Michelle Wilcox - Librarian

Absent: None

Guest: Noah Bond - Town Manager

- I. The meeting was called to order at 4:04pm by trustee Chair, Janet. The meeting minutes from June 11, 2024 were received and reviewed with a motion to approve by Krystyna and seconded by Michelle, motion carried.
- II. Financial Report: Financials for July through August were discussed as paid current. The June 11th minutes contained an account balance error, stating \$2743.31, but corrected as \$27043.31. A motion to accept was made by Michelle and seconded by Krystyna, motion carried.
- III. Citizens Communication: none present
- IV. Librarian's Report: Janet read reports provided by Michelle for June, July and August with visit count being 559, 650, and 598 respectively. Sandra made a motion to accept the Librarian's Reports and seconded by Krystyna, motion carried.
 - A. Over the summer, a count of 25 goodie bags were provided to children, Dungeons & Dragon members visited multiple times, 2 story times with arts and crafts, and VINS demonstration with a great turnout.
 - B. Library granted \$500 support monies from Charleston Elementary's CLif Foundation grant. Library staff to attend upcoming CLif function at CES.
 - C. Turrell Foundation Grant has been completed and submitted.
 - D. Library staff working on Story Walk in the Park for fall Head Start visit.
- V. Old/New/Other Business: It was decided to hold off until Spring to continue reviewing and updating policies.
 - A. Noah provided Open Meeting Laws for trustees to review and discuss.
 - B. New trustees, Sandra Frizzell and Tara Martin welcomed.
 - C. Michelle W stated overdue notices were sent via email and mail.
 - D. Michelle W reports she has completed all core classes and will continue to work on remaining electives.
- VI. The meeting was adjourned at 4:40pm with a motion from Janet and seconded by Michelle. The next meeting will be held October 8, 2024 at 4pm.