

Island Pond Public Library

Board of Trustee Meeting

Minutes

June 11, 2024

Present: Michelle Wilcox, Susan Vera, Krystyna Kurzej, Janet Osborne and Michelle Osborne

Absent: None

Guest: Noah Bond

- I. A. The meeting was called to order by Susan at 4:00 pm. The minutes for the May meeting were reviewed and approved with a motion to approve by Janet and seconded by Krystyna, motion carried.
- II. Financial Report:
 - A. Financials for May were reviewed and accepted with a motion from Krystyna and seconded by Michelle. Account balance is \$2743.31
 - B. Current invoices were reviewed and approved.
- III. Communication:
 - A: A \$1000.00 donation was received from the estate of Phyllis Riggie previously A long time resident of Island Pond.
 - B: A letter of resignation was received from Judy Valenti. We will with the assistance from Noah search for her replacement as well as a replacement for Susan Vera who will be sending her resignation letter.
- IV. Librarian's Report:
 - A: Librarian's report was approved with a motion by Janet and seconded by Krystyna.
 - B. Attendance for May was 401 visits.
 - C. Headstart visited 3 times for stories with a craft.
 - D. A Messy Play Day took place on May 25th in the gym and Story Walk in the park on May 16th.
- V. Old/New/Other
 - A: Noah is present to discuss and advise the board on the proper wording on some of our policies after his research and discussions with a lawyer.

- B: The overdue notice will be presented at the next meeting after a few more changes in wording were needed.
- C: The policy review and changes are tabled until the next meeting.

VI: The meeting was adjourned at 5:03 pm. with a motion from Krystyna and seconded by Michelle. There will be no meeting I July.

The next regular meeting will be Aug 13, 2024 at 4 pm.